



Town of Marshville
Town Council Regular Meeting
Tuesday, September 8, 2020 7:00 PM
Marshville Town Hall, 118 East Union St., Marshville, NC
28103

Agenda for Zoom Meeting

1. Call to Order/Invocation/Pledge of Allegiance
2. Reading of Public Comments Received by Email
3. Adoption of Consent Agenda
 - a. Charge Union County with the Collection of Town of Marshville 2020-2021 Property Taxes
 - b. Charge Michael Garrison with the Collection of Delinquent Property Taxes Before 2013
 - c. Town Ordinance to Establish a Special Revenue Fund for the Coronavirus CARES Act Funding
 - d. Constitution Week Proclamation
 - e. Board Minutes for Approval:
 - i. May 18, 2020, WorkSession Minutes
 - ii. June 1, 2020, Regular Meeting
 - iii. June 9, 2020, Public Hearing and Discussions & Special Called Meeting
 - iv. June 15, 2020, Special Called Meeting for 2020-2021 Budget
 - v. June 15, 2020, Work Session Minutes
4. Adoption of the Agenda
5. Discussion on Sewer AIA Grant Scope of Work
6. Closed Session GS 143-318.11(a) 5 {Real property parcels # 02114148, 02114148A80, 02114148A90, 02114148B}
7. Closed Session GS 143-318.11(a) 3 {Attorney Consultation concerning Water/Sewer}
8. Council Members' Comments
9. Mayor Comments

Zoom video will be available for this meeting. The chat feature will not be available.



TAX CHARGE FOR FISCAL YEAR 2020-2021

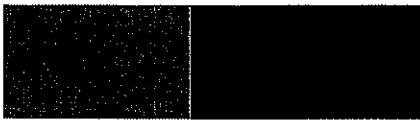
TO: Vann Harrell, Tax Administrator for the County of Union

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the 2020 tax records as filed in the Office of Tax Administrator, and in the tax receipts delivered to the Tax Administrator's Office in August 2020, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be first lien on all real property of the respective taxpayers in the Town of Marshville. You are further authorized, empowered, and commanded to collect the 2020 taxes charged and assessed as provided for by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law.

This Order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property and attach wages and/or other funds of such taxpayers, for and on account thereof, in accordance with the law.

The Tax Charge will be adjusted monthly according to releases, discoveries, and motor vehicle billings.

Tax Charge	
General Tax	\$906,057.66
Late List Penalties	\$4,000.05
Total Tax	\$910,057.71



SIGNATURE PAGE

Witness my hand and official seal this _____ day of _____, 2020

Mayor of Marshville

Attest:

Town Clerk

Accepted:

Vann Harrell, Union County Tax Administrator



**TOWN OF MARSHVILLE
ORDINANCE 01-20**

**AUTHORIZING THE ESTABLISHMENT OF A SPECIAL REVENUE FUND
FOR CORONAVIRUS CARES ACT**

WHEREAS, local governments in North Carolina are currently spending and will be receiving funds from the Coronavirus Aid Relief and Economic Security Act (CARES Act), which is federal funding from the US Department of State Treasury; and

WHEREAS, the predominant amount of funding from the CARES Act appropriated to the state and local governments in North Carolina is from the Coronavirus Relief Fund (CRF), as established under the CARES Act; and

WHEREAS, the North Carolina General Assembly has passed, and the Governor of North Carolina has signed into law, State Law 2020-4, entitled "An Act to Provide Aid to North Carolinians in Response to the Coronavirus Disease 2019 (COVID-19) Crisis" to be known as the "2020 COVID-19 Recovery Act" (the "Act"); and

WHEREAS, the Act sets aside \$300,000,000 to the Office of State Budget and Management (OSBM), to be distributed among counties within North Carolina; and

WHEREAS, under such legislation, Union County's share of such funds is \$8,807,755; and

WHEREAS, the Act provides that a county may allocate a portion of such funds to municipalities within that county through a sub-grant; and

WHEREAS, the Town of Marshville wishes to establish a special revenue fund to account for funding provided by the Caronavirus Relief Fund (CRF)

WHEREAS, in accordance with applicable provisions of the North Carolina Local Governmental and Fiscal Control Act;

NOW, THEREFORE, BE IT ORDAINED BY THE MARSHVILLE TOWN COUNCIL THAT:

Section 1: The Marshville Town Council authorizes the Town Manager and the Finance Officer to establish a Special Revenue Fund for reimbursement of complete and anticipated expenses associated with response to the coronavirus pandemic.

Section 2: The Special Fund shall be named the Coronavirus Relief Fund.

Section 3: Revenues for this fund shall be determined by the amount of awarded by Union County.

Adopted this the ____ day of September, 2020.

Larry Smith, Jr., Mayor

Ann Sutton, Town Clerk

HISTORY OF CONSTITUTION WEEK

2020

Miss Gertrude S. Carraway, while President General of the National Society Daughters of the American Revolution, was responsible for the annual designation of September 17-23 as Constitution Week. The DAR made its own resolution for Constitution Week which was adopted April 21, 1955.

Members of the United States Congress received the DAR resolution and on June 7, 1955, the resolution was discussed in the Senate. The first resolution to observe Constitution Week was made June 14, 1955, by Senator William F. Knowland of California. Following passage of the resolution by both Houses of Congress, President Eisenhower issued his proclamation on August 19, 1955.

The first observance of Constitution Week was so successful that on January 5, 1956, Senator Knowland introduced a Senate Joint Resolution to have the President designate September 17-23 annually as Constitution Week. The resolution was adopted on July 23 and signed into Public law 915 on August 2, 1956.

For his patriotic aid and interest, Senator Knowland received an Award of Commendation from the NSDAR Continental Congress in April of 1956.

North Carolina has a special interest in the story of how Constitution Week came to be signed into law because Miss Gertrude S. Carraway was the first North Carolinian ever to be elected to the position of President General of the National Society Daughters of the American Revolution. She served from 1953-1956. She was a lifelong resident of New Bern, North Carolina.



Town Council Regular Meeting

Tuesday, September 8, 2020 7:00 PM

Constitution Week September 27 through 23, 2020

WHEREAS: The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS: September 17, 2020 , marks the two hundred thirty-third anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Larry Smith by virtue of the authority vested in me as Mayor of the Town of Marshville, do hereby proclaim the week of September 17 through 23, 2020 as

CONSTITUTION WEEK

and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town to be affixed this _____ day of _____ in the year of our Lord two thousand twenty.

Signed _____ SEAL Attest _____



Town of Marshville Town Council Work Session

Monday, May 18, 2020 7:00 PM

Marshville Town Hall, 118 East Union St., Marshville, NC 28103

Work Session Minutes (Zoom Meeting)

Attending: Mayor Larry Smith, Mayor Pro-tem Virginia Morgan, Council Member Ernestine Staton, Council Member Margaret Bivens, Council Member Paulette Blakeney, Council Member Gary Huntley

Staff Present: Town Manager Franklin Deese and Town Clerk Ann Sutton

Call to Order by Mayor Larry Smith at 7 pm; Invocation was given by Council Member Huntley; the Pledge of Allegiance was given by all.

Public Comments:

Diane Amundsen of 1018 Hasty Road wondered when the replacement of Betty Preslar, Finance Assistant would take place. She was concerned about the status of the house at the intersection of Olive Branch and Union Street. Mrs. Amundsen wanted to know when the property would be cleaned up. Mrs. Amundsen was concerned about road racing at both ends of Hasty Road. Ms. Amundsen wanted a follow-up on the crumbling pavement on South Elm Street. She asked for the status of the town owned properties that are not being used. And, Mrs. Amundsen asked about the progress of the electric car charging station.

Erin Moore of 711 Olive Branch Road asked for an update on the water/sewer transfer to Union County. She also asked whose decision it was to stop reading meters.

Adoption of the Agenda: A motion was made to adopt the agenda by Council Member Bivens and seconded by Council Member Huntley. All said aye.

Budget Discussions: Town Manager Franklin Deese gave a presentation on the draft 2020-2021 Town of Marshville Budget. Both General Fund and Enterprise Fund were presented. Town Manager Deese pointed out the additional revenue of the Vehicle Conversion Grant, which will be \$25,622. This will be offset by an expense in the Police Department. The grant will be for the conversion of four automobiles to propane gas. This is a matching grant. The Town Manager reduced the Advelorum Tax Revenue for property and motor vehicles to 92.5% because of the unknown amount of receipts due to COVID-19. The donation to the VFD was reduced from \$45,000 to \$25,000. The Cemetery Fees were increased from \$2,000 to \$4,000. He believes that would increase the costs to outside residents for a cemetery lot. The Town Manager would like to increase the stipend for board members' compensation. The mayor's compensation will increase to \$600 every three months. Council members will receive \$350 every three months for all meetings. This would equal \$11,100. Town Manager Deese would like to have a Public Hearing on June 1st. He requested the council give him their budget thoughts as soon as possible.

Council Member Staton wondered if the decrease in the donation to the VFD would eliminate a position at the fire department. Town Manager Deese will call the fire department to find out if a position would be eliminated by a decrease in funding. Mayor Pro-tem Morgan reminded all that the new fire tax would increase the funding going to the fire department.

Town Manager Deese pointed out the health insurance went up a bit. We need to take care of our employees. Town Manager Deese said we can't increase the employee pay right now, so benefits are essential. Town Manager is suggesting an increase in the stipend for the Planning Board and Board of Adjustments. This would be \$50 per meeting for the members and \$75 for the chairman. As requested, Town Manager Deese put money in the Police Department to purchase another electronic speed sign. The James Recreation Camp Donation was moved to Parks and Recreation.

Mayor Pro-tem asked about changing the signs at each end of the town on Hwy 74. Town Manager Deese would like to wait until we determine what we want Marshville to be, such as a theme for Marshville. Town Manager Deese asked if we could take the faded banners on the light poles down. All agreed.

Town Manager Deese discussed the Enterprise Fund. There is a revenue line item to show the Propane Conversion Grant. Also, there is a revenue line item to show the System Inventory Grant. The grant money will show as an expense in Sewer Operations along with a \$30,000 match for our part of the grant agreement. Anson County will increase the cost of water by 8%. This increase will not be passed along to the citizens. Since the town will not have to pay the Anderson Health penalties this year, that will take care of the increase in water and sewer costs. Anson County will increase sewer costs by 13%. Also, an additional \$150,000 has been added to the Enterprise Fund expenses for electronic meter readers, Ready Read Meters. Town Manager Deese gave a short discussion of the Budget Summary page.

Manager's Report: Town Manager Deese passed out information on the Inventory Grant. The Council will vote on the resolution to received the funds at the next meeting.

Town Manager presented the Mural Shop proposal for the Randy Travis mural. The cost will be \$8,000. A private organization will match \$4,000 for our \$4,000 for the mural. Our \$4,000 can be in kind. The owner of the building chosen for the mural, has agreed to give us an easement for 20 years. As for the vacant position, nothing has been posted for the Finance Assistant, yet. We have asked Union County to look at the house on the opposite corner to the Post Office to see if it meets minimum housing requirements. Until we know that it does, no water or sewer will be available to the house. The police will be told of the racing problems on Hasty Road. Town Manager Deese will report again to NCDOT the road problems on Elm Street. The publicly owned building repairs are at a standstill due to the virus.

Right now, the grant funds for the charging stations have been held up due to the virus. Concerning reading the meters during the virus, Town Manager Deese said he made that decision. It was for the health and safety of the employees and citizens. Town Manager Deese commented on Phase 1 COVID-19 meant. He had a listing of what was included in the Phase 1 orders from the governor. He will pass that on to the council. Town Manager Deese discussed the fact that employees are in the Town Hall at various times. When not in the office, employees are working from home receiving calls and addressing problems. If it is necessary for a citizen to come into the office, we make an appointment for them. We try to serve all the people of Marshville during this crisis.

Council Members' Comments:

Council Member Bivens said that she would like to keep the water and sewer system.

Council Member Blakeney wants all to remain safe.

Council Member Huntley reminded everyone of Memorial Day weekend. He would like all to be safe.

Council Member Staton wants to state on the agendas that "chat" will not be available during the Zoom meetings. She said that the park and trail is looking very good.

Mayor Pro-tem would like to thank Town Manager and staff for all the hard work they are doing. This was the best budget we have had in a long time.

Mayor Comments: The Mayor commented on the water/sewer agreement with Union County. The town has been granted another 120 days to make a decision on the transition. The town is trying to do the best it can to move this forward during this time. Concerning the Enquirer Journal article, Mayor Smith said that some of the information he gave to the journalist was written incorrectly in the newspaper article. The Enquirer Journal has since retracted that in one of the following newspapers. Mayor Smith will inform the council when he has spoken with any news person so the council will not be caught unaware. Mayor Smith wants to thank everyone for their hard work.

Adjournment: A motion was made by Council Member Blakeney to adjourn the meeting. This was seconded by Council Member Huntley. All ayes. 9 pm

Approved this _____ day of September 8, 2020.

Larry Smith, Mayor

ATTEST

Ann Sutton, Town Clerk



Town of Marshville

Town Council Regular Meeting

Monday, June 1, 2020 7:00 PM

Marshville Town Hall, 118 East Union St., Marshville, NC 28103

Regular Meeting Minutes (Zoom Meeting)

In Attendance: Mayor Larry Smith, Mayor Pro-tem Virginia Morgan, Council Members Margaret Bivens, Gary Huntley, Paulette Blakeney, and Ernestine Staton

Staff in Attendance: Town Manager Franklin Deese, Police Chief Matt Tarlton, Town Clerk Ann Sutton, Town Attorney Bobby Griffin by phone

Call to Order by Mayor Larry Smith; Invocation by Council Member Gary Huntley; the Pledge of Allegiance was given by all.

Public Comments Received by Email:

Erin Moore of 711 Olive Branch Road I oppose taking funds from the budget to pay council members. I oppose decreasing the fire budget which would likely decrease the staff by one person. I ask that you do not vote yourselves a stipend increase. I would like to know when the Town of Marshville is going to fix the road from Post Office to Wendy's. That section is not NCDOT maintained but rather is Town of Marshville's responsibility. What is the status of the parkland purchase? I would also add I am against paying for mural at this time. Although a good idea, it does not show good prioritization skills on the council or manager, when we have roads and water lines that are broken all the time. Mr. Deese might reach out to East Union Middle School or Forest Hills High School art teachers and ask them to collaborate on donating a mural. This would give art students something valuable to do at this time when we are all at home and allow a sense of ownership in our community.

Adoption of the Agenda: Council Member Staton wanted an update on the re-opening of Town. This discussion will become item 6a of the agenda. She also requested an update on the meter readings. This discussion will be item 6b. Council Member Staton made a motion to add these items to the agenda and to adopt the revised agenda. Council Member Bivens seconded. All said aye.

Adoption of Consent Agenda:

- a. Minutes - March 2, 2020, Regular Meeting
- b. Eddie Carrick Audit Contract

A motion was made by Council Member Staton to approve the Consent Agenda. This was seconded by Council Member Huntley. All said aye.

Presentation from Fire Chief of Beaver Lane VFD: The Fire Chief was not able to attend. No one from the Fire Department was able to attend in his place.

Discussions and Questions for 2020-2021 Proposed Budget:

Town Manager Deese entertained questions from the council. Mayor Smith reminded all that the Public Hearing for the 2020-2021 Budget will be Tuesday, June 9, 2020, at 7 pm. Then on Monday, June 15, 2020, there will be a special called meeting to approve the 2020-2021 Budget. Mayor Smith commented on the use of Fund Balance. He said we did not dip into our Fund Balance in 2019-2020. Fund Balance is used to balance the budget. It does not mean that we will use that money during the year. Mayor Smith commended the staff for a job well done.

Town Manager Deese will change some information in the budget. The grant opportunity that we had for the conversion of our gas vehicles to propane vehicles will not happen this year. So, those line items will change in the final budget. Town Manager Deese will go to Garner to see the propane program that Garner has. They were given the grant before NCDOT pulling the funding back. No budget questions were asked of the Manager.

Town Manager Deese asked that the public notify the Town Clerk if they have any questions of the 2020-2021 Town Budget. We will allow the public to talk during the Zoom meeting if there are any budget questions. Town Manager Deese said that most people could have an appointment within one to two days. Calls to the Town Hall almost always have their calls answered or we call the citizen back.

Council Member Staton wanted the Fire Chief or a representative to know how important it is for someone to attend the Public Hearing meeting.

Re-opening of the Town Hall: Town Manager Deese let council know the town is following the Governor's Phase 3 orders. We will not open until the governor says we can. What that will mean as far as the Town Hall doors opening for anyone will be determined then.

Meter Readings: Town Manager Deese hoped that we would have meters read in June. But, we will not be able to read meters again until July. The town has not read the water meters for two months. The last two billings were for base fees only. Town Manager Deese would like to be able to offer a reconciliation of each citizens' bill. A reconciliation would help the citizens understand where the costs come from once we start reading meters again. We may have to extend our payment plans out to 9 months. The NC Governor says we need to give people at least 6 months to pay their bills, but for those who have paid nothing since February, we may have to help them a little more. Town Manager Deese will make sure the residents know that they have been charged for base utility fees only for the last two months. He will also tell them that they will have to pay for water usage eventually.

Manager's Report: Town Manager Deese will make a few changes in the schedule of fees for the town. We will give people a flash drive when they have requests for information. A bounced check will cost \$35 instead of \$25. A police report will be \$3 instead of \$2. The council did not want to put the cost burden of a broken or stolen cart on the citizens. We will increase the cart fee from \$.92 to \$1.92 to cover that cost. Cemetery plots to outside residents will increase to \$2,000. Parks and Recreation Department has changed some fees for park and ballfield rentals.

Council Members' Comments:

Council Member Bivens spoke of emergency management in the case of hurricanes. We need to have our ditches cleared out just in case of bad weather.

Council Member Blakeney asked that all continue to stay safe.

Council Member Huntley asked that the protest stay peaceful. He wants to see peace in the U.S.

Council Member Staton said the parks looks great. She spoke with Park Director Gosnell and he wants to stay with the Town of Marshville for a long time. Mark Gosnell is going to be good for the town. Council Member Staton went to a rally last weekend. People at the rally were talking about how bad police are. We are fortunate to have a great Police Department who will help us with any problem. She thanked Chief Tarlton.

Mayor Pro-tem Morgan complimented the Police Department. She said they were doing a good job.

Mayors Comments: Mayor Smith mentioned that Olive Branch Road is a NCDOT road and we cannot fix the potholes. He also said that the Randy Travis mural was a unique opportunity for the town and that we received a matching grant of \$4,000 to get it done.

Closed Session for Personnel per G.S. 143-318.11 (a) (6):

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

A motion was made by Council Member Staton to go into Closed Session for the purpose of Town Manager review. Mayor Pro-tem Morgon seconded the motion. All said aye.

Motion was made to return to Open Session.

Closed Session Discussion/Action: No action concerning the Closed Session discussions.

Adjournment: A motion was presented to close the meeting and seconded. All ayes. meeting adjourned. 8:45 pm

Minutes approved this _____ day of _____, 2020.

Larry Smith, Mayor

ATTEST

Ann Sutton, Town Clerk



Town of Marshville
Town Council Special Called Meeting
for Public Hearing and Closed Session
Tuesday, June 9, 2020
Marshville Town Hall
118 East Union Street, Marshville, NC 28103

Public Hearing for 2020-2021 Budget (Zoom)

In Attendance: Mayor Larry Smith, Mayor Pro-tem Virginia Morgan, Council Members Margaret Bivens, Gary Huntley, Ernestine Staton, Paulette Blakeney (late due to work issues)

Staff in Attendance: Town Manager Frank Deese and Town Clerk Ann Sutton

Open and hold Public Hearing regarding the Town of Marshville 2019-2020 Budget.

Public Comments limited to the topic of the 2019-2020 Budget and limited to 2 minutes:

Nancie Mandeville, 610 Olive Branch Road, raised the following concerns for the proposed 2020-2021 Marshville Town Budget:

1. Now more than ever, we need to support our emergency departments. Mrs. Mandeville requested the town not cut the \$45,000 funding for Beaver Lane VFD. It could jeopardize one position in the department. It is important to think about public safety.
2. Concerning the increase in all board stipends, though it is not an unreasonable increase amount, if we have to cut budgets for public services, Mrs. Mandeville suggested that we not increase stipends for board members.
3. Concerning the Randy Travis mural, Mrs. Mandeville feels the cost of \$4,000 for the mural is not a necessity given the economy and needs of the community. We would be better served in other areas.
4. Mrs. Mandeville disagrees that there should be a \$1.00 increase in garbage cart fees.
5. Water and sewer fees are going up with an Anson increase of 8% for water and an increase of 13% for sewer. Town Manager Deese said there was extra money in the Enterprise fund to offset these increases for a year. But, in a year, what will the cost be to customers? The community needs to know what the true cost will be to them.

Close Public Hearing on 2020-2021 Budget with a motion by Council Member Huntley and seconded by Council Member Staton. All ayes. 7:10 pm

Fire Chief Lee from the Beaver Lane VFD: Mayor Larry Smith asked what the funding from the town meant to the VFD. Chief Lee said that in 2018 the town gave the fire department \$45,000 for a new position. The position is still there. The money is needed to maintain that position. If the fire department loses \$20,000 in funding, the position will go away because the VFD cannot fund it. The county funds four positions, and the town funds the other one. Mayor Smith asked

about EMS. Chief Lee said that there is not a position at the town anymore. All EMS are placed at various areas of the county. The staffing at the fire department has five people in the daytime and four at night 24 hours a day. These positions are all part-time. There is always a need to have at least four people in case of a fire, one to drive, one to direct, and two people to man the water hose. Council Member Staton asked if \$45,000 was used to pay just for one position. Chief Lee said that included in the \$45,000 was salary, insurance, worker's compensation, taxes, etc. Chief Lee will send county information concerning what Union County pays to Marshville VFD. Council Member Blakeney asked the chief if the land the fire department bought could be sold. Chief Lee said that it could, but if the fire department wanted to expand in the future, the land was necessary to accommodate that expansion. Mayor Smith thanked Chief Lee for coming.

Budget Changes and Discussion: Town Manager Deese mentioned that the propane grant did not go through. This will cause the fuel line items will go up.

Mayor Smith started the budget conversation. He sees these things on the table; \$4,300 for compensation, \$4,000 for a matching grant, and \$20,000 for the fire department. Those items are about 1.5% of the total General Fund. Mayor Smith sees the Randy Travis mural as a positive for the town. He also thinks the fire department should be funded in some way. The board is currently receiving a stipend that is much less than it was 25 years ago. Mayor Smith does not feel that would be a wrong decision to increase the compensation. Town Manager Deese said that the only increase in the Planning Board stipend was for the chairperson. Town Manager Deese said Chairperson Susan Drake was in the Town Hall every week working with our Planning Administrator on various items. Mrs. Drake works very hard for the town as it's representative for planning.

Town Manager Deese would like all to advise him on any changes. He did remind everyone that since it is a Zoom meeting, the town has 24 hours to express their thoughts on any of the items presented. The council cannot vote tonight due to the fact this is a remote meeting. General Statutes would allow Council to vote on the meeting tonight, but since this is a remote meeting, Council cannot. It has to wait 24 hours.

Council Member Staton said that we should think of giving the fire department the amount budgeted. Mayor Smith would give the full \$45,000 to the fire department. Town Manager Deese reminded the council that back in 2018, we took money from the Parks and Rec Department to give to the fire department. The town was not staffing a full-time Park Director at that time. The fire department budget item was not debated in the 2019-2020 budget. Mayor Pro-tem Morgan brought up the fact that we do not know what the new fire tax will bring to the fire department. Mayor Smith did speak with Patrick Nilan, Assistant County Manager, and Mr. Nilan felt like the amount of tax money collected for fire service will be what the county thought it would be in it's earlier presentation. Council Member Staton did remind all that the expected fire tax from citizens in the town would fall under the \$100 fire fee of previous years. Council Member Staton said that we should have never funded the extra fire department position for two years if we were not going to continue to pay for that position. Mayor Pro-tem Morgan suggested we split the difference. Council Member Bivens felt we should give the fire department the full \$45,000. Council Member Blakeney felt they should not get the full amount, and Council

Member Huntley felt we should meeting them half-way. A motion was made by Mayor Pro-tem Morgan to fund the Beaver Lane Fire Department with \$35,000 for the 2020-2021 Budget Year. The motion was seconded by Council Member Huntley. All ayes.

Town Manager Deese asked if Council and Planning Board compensation would be agreed upon as shown in the new budget. Presently the compensation is approximately \$8,300 a year. It would increase to \$11,500. Council Member Staton made a motion to approve the compensation amounts for Council and the Planning board as presented at this time. Council Member Huntley seconded the motion. All ayes.

Town Manager Deese clarified the fee schedule. The fee schedule included an adjustment to the baseball field rental. He also brought attention to the holiday schedule for the Council meetings. If the meeting falls on a holiday, would we go to the next day or go to the next week for the meeting. All felt like the meeting should go to the next day after the holiday.

Mayor Smith asked for clarification on the new charge for garbage and recycling carts. Currently, we charge \$.92 per cart per month. If that cart gets damaged, the customer is responsible for the cost of the replacement of that cart. Council felt that was too much of a burden to the customer. To mitigate that cost, it is suggested that the council add \$1.00 a month per cart to the cart fee schedule. This would make the fee per cart \$1.92 per month.

Council Member Staton brought up the cost for non-residents for cemetery plots. Mayor Pro-tem Morgan felt like the cost was not enough. She raised a motion on the floor to increase the cost for a cemetery plot for non-residents to \$2,000. A second to the motion was given by Council Member Staton. All ayes.

Mayor Smith state that there would be a Special Meeting next Monday night for the sole purpose of voting on the 2020-2021 Town of Marshville Budget.

The Special Closed Session: The Closed Session was opened by Mayor Larry Smith with Council Member Huntley giving the invocation, and the Pledge of Allegiance was given by all.

A motion was made to adopt the Closed Session agenda by Council Member Staton and seconded by Mayor Pro-tem Morgan. All ayes.

A motion was made by Council Member Mayor Pro-tem Morgan to move into Closed Session. A second was made by Council Member Gary Huntley. All ayes.

Closed Session per G.S G.S. 143-318.11 (a)(6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or*

removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

A motion to move out of Closed Session was made by Mayor Pro-em Morgan and seconded by Council Member Huntley. All ayes.

Discussion/Action as a result of the Closed Session: A motion was made based on the Town Manager's completion of his six month probation period in January of 2020, to increase his current salary by 2%. This decision will be retro-active to January, 2020. The motion was made by Mayor Pro-tem Morgan to approve the increase and seconded by Council Member Huntley. All ayes.

A motion was made by Council Member Staton to adjourn the meeting. This was seconded by Council Member Paulette Blakeney. All ayes. 10 pm

Approved this ____ day of September, 2020.

Larry Smith, Mayor

ATTEST

Ann Sutton, Town Clerk



**Town of Marshville
Town Council
Special Called Meeting**

**Monday, June 15, 2020 7:00 PM
Marshville Town Hall, 118 East Union St., Marshville, NC 28103**

Special Called Meeting Minutes (Zoom Meeting)

In Attendance: Mayor Larry Smith, Mayor Pro-tem Virginia Morgan, Council Members Ernestine Staton, Margaret Bivens, Gary Huntley, and Paulette Blakeney

Staff in Attendance: Town Manager Franklin Deese, Town Clerk Ann Sutton, Mark Gosnell Parks and Recreation Director, and Police Chief Matt Tarlton

Meeting Call to Order by Mayor Larry Smith; the invocation was given by Council Member Gary Huntley; the Pledge of Allegiance was given by all. 7 pm

Introduction of new Park Director, Mark Gosnell: Mark is a graduate of Wingate University in Parks and Recreation, and he received his Master's Degree in Physical Education. Mr. Gosnell has been in the education system for 26 years. He has been a coach and an educator. He has helped build baseball and soccer fields during this time. He has three children. His wife LeAnn works for Union Academy. He is excited to be with Marshville. All said they were glad to have Mr. Gosnell.

Adoption of Agenda: Council Member Staton made a motion to adopt the agenda. Mayor Pro-tem Morgan seconded the motion. All ayes.

Discussion/Action Concerning the 2020-2021 Town of Marshville Budget: Town Manager Franklin Deese presented the budget with the changes that Council asked him to make. The Technology Grant for adding propane to four police cars was canceled due to the loss of funding from the state. So, fuel costs had to be increased. Government Operations had an increase in salaries due to the Town Manager's probationary period adjustment. The Beaver Lane VFD line item was increased to \$35,000. The Council and Planning Board compensation was increased. The 2020-2021 Budget shows those changes.

Mayor Larry Smith entertained a motion to adopt the Town of Marshville 2020-2021 Budget Ordinance, the calendar, and the fee schedule as presented. Council Member Staton made the motion to approve the budget. Council Member Huntley seconded the motion. All ayes.

Mayor Smith entertained a motion to close the Special Meeting. The motion was made by Mayor Pro-tem Morgan and seconded by Council Member Huntley. All ayes.

Minutes approved this ____ day of September, 2020.

Larry Smith, Mayor

ATTEST

Ann Sutton, Town Clerk



Town of Marshville Town Council Work Session

**Monday, June 15, 2020 Following Special Meeting
Marshville Town Hall, 118 East Union St., Marshville, NC
28103**

Work Session Minutes (Zoom Meeting)

In Attendance: Mayor Larry Smith, Mayor Pro-tem Virginia Morgan, Council Members Ernestine Staton, Margaret Bivens, Gary Huntley, and Paulette Blakeney

Staff in Attendance: Town Manager Franklin Deese, Town Clerk Ann Sutton, and Police Chief Matt Tarlton

Meeting Call to Order by Mayor Larry Smith 7:20 pm

Public Comments: There were none.

Adoption of the Agenda: A motion was made by Mayor Pro-tem Morgan to adopt the agenda. A second motion was made by Council Member Staton. All ayes.

Utility Payment Options: Town Manager Deese told the council that utility payments could be made by check, debit or credit cards, e-checks, cash, money order or a citizen's bank account could be drafted. Town Manager Deese passed a sheet around with this information on it along with the number of customers and the options they chose. If someone pays with a debit card the associated fee is \$1.00; paying with a credit card is \$1.95. The town does not get these fees. These fees go to Official Payments, the payment company we contract with. Council Member Staton said the payment fees were cheaper than other towns. Council Member Staton said the fees were passed on the customer. She wanted to see if the customer could get around not paying this fee. But, it did not seem possible to her after the research.

Update on Natural Gas Lines: Town Manager Deese contacted Mr. Robert Miller, who is the City of Monroe managing engineer, for an update. Mr. Miller gave a tentative date of gas line installation completion as November 2020. The City of Monroe is in the process of creating a policy for extending the gas lines to the citizens of Marshville. This would be for the north side of Hwy 74. Town Manager Deese is trying to get clarification on how to serve the south side of Hwy 74. There is a natural gas fee schedule available that Town Manager Deese will get for the council. It does not appear that the lines will be extended to Marshville Elementary. The request, as Town Manager Deese understood it, has to come from the school board. He contacted someone with the board, and they have not requested it. Town Manager Deese asked that it be requested. Town Manager Deese spoke with the Chinese restaurant, the Pier, and the hotel.

They would like natural gas. Town Manager Deese asked that a valve be placed at Unarco Road and Hwy 74. The natural gas workers said that was in the plans.

Discussion on Remote Planning Board Meetings: The Planning Board needs the council to approve remote meetings. The general consensus was to allow the Planning Board to meet by remote.

Manager's Comments: Town Manager Deese received an email that work on the Randy Travis mural will begin on July 13th.

Council Members' Comments:

Council Member Bivens thanked Town Manager Deese for a job well done. She also thanked the Police Department.

Council Member Paulette Blakeney was happy to see everyone. She asked that all stay safe.

Council Member Huntley was thankful.

Council Member Staton thanked Town Manager Deese for the natural gas update. She asked that we pray for our country.

Mayor Pro-tem Morgan agreed with Council Member Staton's comments.

Mayor Comments: Mayor Larry Smith agreed that we all are blessed beyond measure. He felt very happy with the budget process and thanked Town Manager Deese and staff for their hard work.

Adjournment: A motion was made by Council Member Staton to adjourn the meeting. Council Member Paulette Blakeney seconded the motion. All ayes.

Approved this _____ day of September 2020.

Larry Smith, Mayor

ATTEST

Ann Sutton, Town Clerk