



Town of Marshville
Town Council Regular Meeting
February 05, 2024, 7 PM
Marshville Town Hall
118 East Union Street – Marshville, NC 28103



Regular Meeting Agenda

- 1. Call to Order/Invocation/Pledge of Allegiance**
- 2. Public Comments**
- 3. Adoption of the Agenda**
- 4. Consent Agenda**
 - i. January 02, 2024, Regular Meeting Minutes**
 - ii. January 16, 2024, Special Meeting Minutes**
 - iii. January 16, 2024, Work Session Minutes**
- 5. Water and Sewer Presentation**
- 6. Financial Snapshot**
- 7. Discussion/Action on Marshville Procurement Policy**
- 8. Discussion on the Sidewalk Project**
- 9. Manager's Comments**
- 10. Council Comments**
- 11. Mayor's Comments**
- 12. Adjournment**

***Planning Board Meeting February 12th, 7 p.m. • Town Council Work Session February 19th, 7 p.m. •
Town Council Regular Meeting March 4th, 7 p.m. • Planning Board Meeting March 11th, 7 p.m.***



Town of Marshville
Town Council Regular Meeting
January 02, 2024, 7 PM
Marshville Town Hall
118 East Union Street – Marshville, NC 28103



In Attendance: Mayor Larry Smith, Mayor Pro-tem Ernestine Staton; Council Members Monaca Marshall, Stephen Passarelli, Gary Huntley, and Paulette Blakeney

Staff Attendance: Town Manager Franklin Deese, Town Attorney Bobby Griffin, and Town Clerk Ashlie Vincent

Regular Meeting Minutes

Call to Order/Invocation/Pledge of Allegiance: Mayor Smith called the meeting to order. Member Huntley gave the invocation. All shared the Pledge of Allegiance.

Public Comments: No Public Comments.

Adoption of Agenda:

Motion: Manager Deese suggested a reordering of the agenda: move items 8 and 9 to items 5 and 6, audit presentation to item 7, discussion of audit to item 8, and pavement presentation to item 9. The motion to amend the agenda was made by Mayor Pro-tem Staton and seconded by Member Passarelli—all ayes.

Consent Agenda:

Motion: The motion to adopt the consent agenda was made by Member Huntley and seconded by Member Marshall—all ayes.

Christmas Storefront Winner Presentation:

Lakeysha Medlin and the Community Strong Team presented awards to the 2023 Best Christmas-Themed Storefront winner, Pink Dahlia.

Christmas Tree Winner Presentation:

Lakeysha Medlin and the Community Strong Team presented awards to the winners of the following:

- 2023 Best Overall Tree: Camelia Room
- 2023 Most Creative Tree: Christ Bible Teaching Center Childcare
- 2023 Most Unique: Candle Factory

2023 Audit Presentation:

Eddie Carrick gave a presentation about the 2023 Audit. Hard copies of the audit will be mailed to the Finance Office Richard Dixon and distributed to the council members later. A PDF version is available. There was a brief discussion of having a special meeting to adopt the audit to allow time for the council to look over the audit. The proposed date is January 16th before the work session.

Pavement Condition Survey Presentation:

Steve Lander from WithersRavanel gave the council a presentation on their completed pavement condition survey. The council discussed the results of the survey. Member Passarelli suggested looking for possible funding to help with repairs. Manager Deese was directed to bring the top ten worst roads to the next meeting to discuss. Mayor Pro-tem Staton suggested setting a date for a visionary meeting.

Manager's Comments:

- City Vision Conference: A reminder to the council member about the upcoming event and who is interested in attending.
- NC Turnpike Study: a revenue impact study will be done for the possible expansion of the bypass.
- Econ Dev Study Kickoff Meeting on Thursday

Council Comments:

- Paulette Blakeney: Happy to see everyone and hopes everyone has a great year.
- Gary Huntley: Happy to see everyone and looks forward to 2024.
- Stephen Passarelli: He congratulated the winners of the awards presented. He thanked everyone for their participation in the Downtown Christmas trees.
- Monaca Marshall: New year, new idea. Be positive.
- Ernestine Staton: Happy to see people getting involved. A reminder for MLK Parade is coming up. Manager Deese said he would reach out and get information.

Mayor's Comments:

- Tuesday, Jan 16th Special Meeting and Work Session
- Encourage council members to propose topics for the agendas.
- Planning Board agenda to be sent to council members.

Adjournment:

Motion: The motion to adjourn the meeting was made by Mayor Pro-tem Staton and seconded by Member Marshall—all ayes.

Approved this ____ day of February 2024.

Larry B. Smith, Jr., Mayor

ATTEST

Ashlie Vincent, Town Clerk



Town of Marshville
Town Council Special Meeting
January 16, 2024, 7 PM
Marshville Town Hall
118 East Union Street – Marshville, NC 28103



In Attendance: Mayor Larry Smith, Mayor Pro-tem Staton; Council Members Stephen Passarelli, Gary Huntley, Paulette Blakeney

Absent: Council Member Monaca Marshall and Mayor Pro-tem Ernestine Staton

Staff Attendance: Town Manager Franklin Deese and Deputy Clerk Ann Sutton

Special Meeting Minutes

Call to Order/Invocation/Pledge of Allegiance: Mayor Smith called the meeting to order. Member Huntley gave the invocation. All shared the Pledge of Allegiance.

2023 Audit:

Mayor Smith stated that the town had received a clean audit from Mr. Carrick. PDF versions were sent to the council members to review before the meeting. Hard copies were handed out at the meeting.

Motion: The motion to approve the audit was made by Member Blakeney and seconded by Member Huntley—all ayes.

2023 Water Response Plan:

Manager Deese stated the plan presented to the council was an updated version that needs to be adopted.

Motion: The motion to adopt the 2023 Water Response Plan was made by Member Huntley and seconded by Member Passarelli—all ayes.

Adjournment:

Motion: The motion to adjourn the meeting was made by Member Huntley and seconded by Member Blakeney—all ayes.

Approved this ____ day of February 2024.

Larry B. Smith, Jr., Mayor

ATTEST

Ashlie Vincent, Town Clerk



Town of Marshville
Town Council Work Session
January 16, 2024, 7 PM
Marshville Town Hall
118 East Union Street – Marshville, NC 28103



In Attendance: Mayor Larry Smith, Mayor Pro-tem Staton; Council Members Stephen Passarelli, Gary Huntley, Paulette Blakeney

Absent: Council Member Monaca Marshall and Mayor Pro-tem Ernestine Staton

Staff Attendance: Town Manager Franklin Deese, Deputy Clerk Ann Sutton, Parks and Rec Director Allen Jackson, and Police Chief Matt Tarlton

Work Session Minutes

Public Comments:

Linda Robinson:

Mrs. Robinson came before the council to announce her intention to run for School Board at Large in March and November. She gave a brief background of her professional and academic credentials.

Adoption of Agenda:

Motion: The motion to adopt the agenda was made by Member Huntley and seconded by Member Blakeney—all ayes.

Colliers Pier and Sidewalk Project Presentation:

Ian W. – Ian W. gave the council a presentation on preliminary plans for the pier project.

Mayor Smith asked about the cost of the project. Ian. W replied the pier project estimate is \$400,000 with a 10% contingency. A true estimate will be provided when the final bid documents are completed. Member Passarelli asked about the longevity of the pier. Ian. W stated the pier could potentially last 50 years with minimal maintenance and little to no cost.

Member Blakeney asked if there was a warranty available. Ian W. stated there is a possibility for a one-year contracted maintenance bond for the lumber. Mayor Smith asked if there were any alternative materials or designs. Ian W. replied that the timber system is the cheapest option, and the materials for the decking are relatively the same. This is the most economical option.

Mayor Smith commented the bidding process is not a commitment. Manager Deese stated the town has a matching grant from PARTF for 400,000. Once the price is set, he will reach out to businesses interested in helping.

Chris G. – Chris G. gave the council a presentation on the preliminary plans for the sidewalk project.

The project will entail removing the diagonal parking, replacing it with parallel parking, and increasing the sidewalk by seven feet. Additional features can be added to improve the functionality and appearance of the sidewalk—the option to add greenery, electricity availability for inground lights, ornamental lights, etc. Mayor Smith asked for three breakdowns for the plan, ranging from good, better, and best. Manager Deese said progress is being made with the land swap and that the final details are being taken care of.

Update on Projects:

Allen Jackson: Lake Update

Parks and Rec Director Jackson reported on the progress of the lake project. So far, in phase one, they have completed their one-year inspection, septic system, water boring underground, and installation of the playground equipment. The project will need to be broken down into more phases as funding has been challenging to obtain.

Manager Deese showcased the site plan submitted to PARTF to the council at the request of Member Passarelli. Mayor Smith suggested to begin thinking about policies and management for the lake.

Matt Tarlton: Booster Pump and Fire Hydrant Update

Police Chief Tarlton reported on the progress of the booster pump station. There will be two pumps, one active and another for backup. It could save the town close to 2 million gallons of water. The pump station will be on an automatic system, allowing for better water pressure. Completion of the project timeframe is projected around May or June of 2024.

He reported that nine fire hydrants have been ordered, and two hydrants have been installed. Depending on the decisions made for the sidewalk project, they will hold off on replacing the fire hydrant on Main Street. There are twenty-two non-working hydrants, and about fifteen to twenty are hard to turn on and off.

Pavement Study Discussion:

Manager Deese presented the council with the list of the town-owned streets sorted from worst condition to best from the pavement study.

Manager’s Comments:

Manager Deese told the council that the town had received the 2nd distribution check from the ABC Board for \$20,264.50. They also submitted the ALE check for \$2,490.43 and the Law Enforcement check for \$1,778.82.

Member Passarelli said the ABC Board recommends more training for the ALE officer as the town grows.

Council Comments:

- Paulette Blakeney: She enjoyed the MLK Parade.
- Gary Huntley: Thanked the public for coming out. He congratulated Matt Tarlton on his upcoming retirement. He thanked the police department for their work.
- Stephen Passarelli: Thanked the public for coming out. He commented if anyone had questions, to be sure to reach out. He asked Manager Deese if the Powell Bill funds could be used for fire hydrants. Manager Deese stated the funds can only be used for town streets.

Mayor’s Comments:

The mayor's office hours are from 3 to 6 on meeting nights.

Adjournment:

Motion: The motion to adjourn the meeting was made by Member Huntley and seconded by Member Passarelli—all ayes.

Approved this ____ day of February 2024.

Larry B. Smith, Jr., Mayor

ATTEST

Ashlie Vincent, Town Clerk