



Town of Marshville Town Council Meeting

**Monday, September 12, 2016, 7:00 PM
Marshville Town Hall**

AGENDA

- 1. Call to Order/Invocation/Pledge of Allegiance**
 - 2. Adoption of Agenda for the Meeting**
 - 3. Public Comment**
Please sign in at the podium. Before speaking, state your name and address and limit comments to two minutes.
 - 4. Consent Agenda**
 - Proclamation – Alzheimer’s Awareness Day/Paint Union Co. Purple Day
 - Proclamation – 2016 Constitution Week
 - Budget Amendment #2017-03 Small Town Main Street Sidewalk Project
 - Budget Amendment #2017-04 Union County Sewer Legal Expense Appropriation
 - Capital Project Budget Amendment #01 – US Highway 74 Water Main Extension
 - 5. Union County Public Schools Bond Presentation –UCPS Representative**
 - 6. Small Town Main Street Façade Grant Policy – Katherine Davis**
 - 7. Information from Parks and Recreation – Eddie Mitchell**
 - 8. Discussion and possible action concerning partnership with Artist Music Guild**
 - 9. Discussion and possible action addressing water damage to the Marshville Museum**
 - 10. Discussion on updates to the Pedestrian Plan and discussion of the Transportation Alternative Program (TAP)**
 - 11. Discussion and action regarding an agreement with LKC Engineering PLLC for engineering services to assist the Town to review all documents, files and matters related to the ongoing sewer issue with Union County**
 - 12. Report on Marshville Cemetery fence project**
 - 13. Town Manager’s Report**
 - 14. Mayor and Town Council Member Comments**
 - 15. Closed Session per NCGS 143-318.11 (a) (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.**
 - 16. Adjourn**
-

Upcoming Meetings & Events:

September 15, 2016 – Paint Union Co. Purple – Alzheimer’s Awareness Day

September 16-17, 2016 – Annual Boll Weevil Jamboree

Friday, September 16, 2016 - 7 pm

Saturday, September 17, 2016 - 9 am until 9 pm

September 17 – 23, 2016 – Constitution Week

October 3, 2016 – Town Council Meeting

October 13, 2016 – Planning Board Meeting

TOWN OF MARSHVILLE

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PROCLAMATION

WHEREAS, Alzheimer's disease is an irreversible and progressive brain disease that slowly erodes precious memories, thinking skills and the ability to perform simple tasks; and

WHEREAS, over 5 million Americans are living with this disease. Every 66 seconds someone is diagnosed. By the year 2050, up to 16 million will have the disease; and

WHEREAS, Alzheimer's is the only cause of death among the top 10 in America that cannot be prevented, or cured; and

WHEREAS, one in five care contributors cut back on their own doctor visits, food and transportation because of their care responsibilities; and

WHEREAS, in 2016, the direct costs to the American society of caring for those with Alzheimer's disease will total an estimated \$236 billion, with just under half of the costs borne by Medicare; and

WHEREAS, the Town of Marshville offers its support to those living with Alzheimer's disease, and recognizes those who cares and provides for them, sharing their loved one's emotional, physical and financial strains. We honor their compassion, remember those we have lost, and press toward the next scientific breakthrough.

NOW, THEREFORE, I, Frank Deese, Mayor of the Town of Marshville, and on behalf of the Marshville Town Council, do hereby proclaim September 15, 2016 as

"PAINT THE TOWN PURPLE"

and for the Town of Marshville to call upon its citizens to learn more about Alzheimer's disease and to support the individuals living with this disease and their caregivers.

In Witness Whereof I have hereunto set my hand and caused this seal to be affixed this 12 day of September, 2016.

Frank Deese, Mayor

ATTEST: _____
Tonya D. Johnson, Town Clerk

[Print](#) | [Close Window](#)

Subject: FW: Alzheimers Proclamation

From: "Fern Shubert" <manager@marshville.org>

Date: Tue, Aug 16, 2016 5:13 pm

To: "Frank Deese" <fd.mayor@gmail.com>, "'Franklin Deese'" <fdeese@gmail.com>

Cc: "'Tonya Johnson'" <tjohnson@marshville.org>

Attach: PTT Proclamation Fairview.pdf

-----Original Message-----

From: Gray, Angela [mailto:mrac@monroerehabilitation.com]

Sent: Tuesday, August 16, 2016 10:53 AM

To: fdeese@marshville.org

Cc: manager@marshville.org; Sinclair, Melinda
<mrda@monroerehabilitation.com>

Subject: Alzheimers Proclamation

Mayor Deese, I am representing a group of local Healthcare Professionals that are trying to bring about awareness to Alzheimer's Disease. I don't know if you are aware but Union County has the highest recorded cases of Alzheimer's Disease than any other county in North Carolina. Not sure why.... but we have been on the top of the list for a least 10 years.

In an effort to bring this awareness to our area we are planning a Paint Union County Purple day on September 15, 2016. We want to see Purple all over our county. We are working with many agencies getting mini seminars set up to discuss Alzheimer's Disease, we are hoping the Libraries will open up an hour to have a book reading for kids about the disease. We will end our day at Treehouse Vineyards in Monroe with a silent auction as well as a guest speaker and refreshments. We would really love to have Marshville join us in these efforts. I have attached a sample of a Proclamation that we would like to get from each municipality proclaiming September 15th our day to Paint Union County Purple!

If you could contact me I would really like to discuss ways you and your town could participate.

I look forward to hearing from you!

Angela

Angela S. Gray
Admissions Coordinator
Monroe Rehabilitation Center
1212 East Sunset Drive
Monroe, NC 28112
Phone: 704-283-8548 x 214
Fax: 704-283-4664

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TOWN OF MARSHVILLE

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PROCLAMATION RECOGNIZING SEPTEMBER 17 - 23, 2016 AS CONSTITUTION WEEK

WHEREAS, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17, 2016, marks the two hundred twenty-ninth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Frank Deese, by virtue of the authority vested in me as Mayor of the Town of Marshville, do hereby proclaim the week of September 17 through 23, 2016 as

CONSTITUTION WEEK

and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Marshville to be affixed this twelfth day of September in the year of our Lord two thousand sixteen.

Frank Deese, Mayor

SEAL

ATTEST: _____
Tonya D. Johnson, Town Clerk

HISTORY OF CONSTITUTION WEEK

2016 is the 60th anniversary of Constitution Week. Miss Gertrude S. Carraway, while President General of the National Society Daughters of the American Revolution, was responsible for the annual designation of September 17-23 as Constitution Week. The DAR made its own resolution for Constitution Week which was adopted April 21, 1955.

Members of the United States Congress received the DAR resolution and on June 7, 1955, the resolution was discussed in the Senate. The first resolution to observe Constitution Week was made June 14, 1955, by Senator William F. Knowland of California. Following passage of the resolution by both Houses of Congress, President Eisenhower issued his proclamation on August 19, 1955.

The first observance of Constitution Week was so successful that on January 5, 1956, Senator Knowland introduced a Senate Joint Resolution to have the President designate September 17-23 annually as Constitution Week. The resolution was adopted on July 23 and signed into Public law 915 on August 2, 1956.

For his patriotic aid and interest, Senator Knowland received an Award of Commendation from the NSDAR Continental Congress in April of 1956.

North Carolina has a special interest in the story of how Constitution Week came to be signed into law because Miss Gertrude S. Carraway is the only North Carolinian ever to be elected to the position of President General of the National Society Daughters of the American Revolution. She served from 1953-1956. She was a lifelong resident of New Bern, North Carolina.

Town of Marshville

AMENDMENT

#2017 - 03

2016 - 2017 Budget Ordinance

BE IT ORDAINED by the Marshville Town Council that the 2016 - 2017 Budget Ordinance be amended as follows:

Section 1: General Fund

Increase	10-3990-0100	Encumbered Powell Bill	\$29,290.24
Total Increase			<u>\$29,290.24</u>
Increase	10-5700-7500	Powell Bill - Capital Outlay	\$29,290.24
Total Increase			<u>\$29,290.24</u>

Adopted this 12th day of September, 2016.

Franklin D. Deese, Mayor

ATTEST:

Tonya Johnson, Town Clerk

This Budget Amendment provides for: Appropriation to complete Phase I of the Small Town Main Street Sidewalk Project. The project was not completed as of June 30, 2016. The remainder of the original appropriation (\$59,000), or \$15,290.24 and \$14,000 not spent in FY2015-16 has to be re-allocated into the FY2016-17 budget to cover the final expenses associated with the completion of Phase I.

Town of Marshville

AMENDMENT

#2017 - 04

2016 - 2017 Budget Ordinance

BE IT ORDAINED by the Marshville Town Council that the 2016 - 2017 Budget Ordinance be amended as follows:

Section 2: Enterprise Fund

Increase	30-3990-0000	Encumbered Fund Balance	\$40,000.00
Total Increase			<u><u>\$40,000.00</u></u>
Increase	30-8290-4730	Prof. Services - Legal Sewer Operations	\$40,000.00
Total Increase			<u><u>\$40,000.00</u></u>

Adopted this 12th day of September, 2016.

Franklin D. Deese, Mayor

ATTEST:

Tonya Johnson, Town Clerk

This Budget Amendment provides for: Appropriation for legal expenses related to the Union County sewer dispute/lawsuit. This amendment will increase the appropriation for line item #30-8290-4730 Professional Services - Legal. This will cover approximately 2 to 3 months of legal expenses incurred by the town to Turrentine Law Firm, PLLC.

Town of Marshville

AMENDMENT

#01

Capital Project Budget Ordinance
US Highway 74 Water Main Extension
Project No. H-SEL-D-16-0001

BE IT ORDAINED by the Marshville Town Council that the Capital Project Budget Ordinance for the US Highway 74 Water Main Extension, Project No. H-SEL-D-16-0001, be amended as follows:

Section 4. Revenues

Decrease: 32-3450-0000 Loan Proceeds - DENR	\$142,825.00
Total Decrease	<u>\$142,825.00</u>

Section 5. Expenditures

Decrease: 32-8280-7700 Project Construction	\$97,025.00
32-8280-7710 Contingency	\$28,000.00
32-8280-7720 Engineering Design	\$7,000.00
32-8280-7730 Surveying	\$3,000.00
32-8280-7740 Bid Management	\$5,000.00
32-8280-7770 Certification/Record Drawings	\$3,600.00
32-8280-7780 2% Closing Fee	\$2,800.00
Total Decrease	<u>\$146,425.00</u>
Increase: 32-8280-7750 Construction Administration	\$3,600.00
Total Increase	<u>\$3,600.00</u>
	<u>\$142,825.00</u>

Adopted this 12th day of September, 2016.

Franklin D. Deese, Mayor

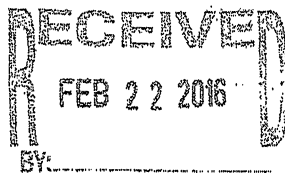
ATTEST:

Tonya Johnson, Town Clerk

This Budget Amendment provides for: Revisions to the Highway 74 Water Main Extension project budget ordinance based upon the project budget as approved by the NCDEQ.



Water Infrastructure
ENVIRONMENTAL QUALITY



PAT MCCRORY

Governor

DONALD R. VAN DER VAART

Secretary

KIM H. COLSON

Director

February 16, 2016

The Honorable Franklin D. Deese, Mayor
Town of Marshville
201 W. Main Street
Marshville, NC 28103

SUBJECT: Authority to Award
U.S. Highway 74 Water Main
Extension
Project No. H-SEL-D-16-0001

Dear Mayor Deese:

The Project Bid Information documents, including the Disadvantaged Business Enterprise (DBE) solicitations, have been reviewed for the subject project. The project budget is approved as follows:

<u>Project Expenses</u>	<u>Total Amount</u>	<u>Eligible Amount</u>
Terry's Plumbing & Utilities, Inc.	\$ 316,075.00	\$ 316,075.00
US 74 Bore & Jack (future change order)*	50,000.00	50,000.00
Contingency	18,300.00	18,300.00
Technical Services (Planning & Design)*	23,000.00	23,000.00
Technical Services (Construction Phase)*	33,600.00	33,600.00
Administration*	9,000.00	9,000.00
Closing Costs	9,000.00	9,000.00
Total Eligible Costs		\$ 458,975.00

**Subject to further review*

Please note that the loan amount is restricted to the eligible costs noted above. This amount may be less than the amount in the executed Loan Offer. If costs increase during construction please contact the Division regarding the possibility of increasing the loan. Loan increases will only be considered to cover unforeseen conditions and will not be considered for any increases to the scope.

Closing costs for the SEL are 2% of the loan, which is \$9,000. Please use the attached invoice and remit payment within 30 days of the date of this letter.



State of North Carolina | Environmental Quality | Water Infrastructure
1633 Mail Service Center, Raleigh, North Carolina 27699 | Location 512 N. Salisbury Street, Raleigh, North Carolina 27604
919 707 9160 T

TOWN OF MARSHVILLE

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201 West Main Street • Marshville, NC 28103
Town Hall - 704.624.2515 • Town Fax - 704.624.0175
www.marshville.org

Façade Improvement Grant Program

Administered by: Marshville's Small Town Main Street Program
In conjunction with the Town of Marshville

Source of Funding

The program is funded through an appropriation in the annual general fund budget by the Town of Marshville Town Council with an annual designation of \$10,000. These funds will be on a first-come, first-serve basis for qualified applicants up to \$500 for materials.

Objective and Purpose

The objective of this program is to improve the facades of downtown buildings so that after the completion of work, citizens will notice a marked improvement in the appearance of the buildings. The purpose of this grant program is to provide an economic incentive that will:

- ◆ Promote storefront rehabilitation
- ◆ Encourage aesthetic compatibility for improvements
- ◆ Encourage the use of quality materials, good design, and workmanship
- ◆ Improve facades to produce a highly-visible contribution to downtown Marshville

Eligibility

A façade, for the terms of this grant program, constitutes an individual storefront or commercial building side, which faces a public right-of-way or is otherwise visible to the general public from the street. A façade is the face of a building, especially the principal front that looks onto a street or open space. Only one façade per building will be accepted for the purposes of this grant program

In order to be eligible for Marshville's façade improvement grant(s), the property:

- ◆ Must be commercial in use
- ◆ Must be located in the Main Street Project Area (see attached map)
- ◆ Must not have any open code or zoning violations (Owners must comply with all applicable ordinances that apply to code and zoning laws)
- ◆ Project types include paint, awnings, supplies, and materials only.

Details and Guidelines

- ◆ All rehabilitations must meet the NC State Building Code and Marshville Zoning Ordinance requirements.
- ◆ All work must be performed by a licensed contractor if required by the NC State Building Code.

- ◆ All paint and awnings must match the character of the Town and be consistent with the Town color list and awning style list.
- ◆ Grant award amounts are at the discretion of the Town, upon review of receipts of materials, up to a total of \$500.00.
- ◆ Grant amounts shall be determined at the time of approval and paid when the project is completed.
- ◆ Grant work must be completed within three (3) months of approval. Extensions are discouraged, but may be allowed upon compelling, valid reasons for the delay for up to two (2) months.
- ◆ The façade improvement must stay in place for three (3) years from the date of completion, or grant monies awarded must be repaid in full.

Application Process

- ◆ Property owners or tenants may pick up a blank application at Marshville Town Hall.
- ◆ Completed applications should be returned to Marshville Town Hall with two (2) project cost estimates.
- ◆ STMS Façade Grant Committee will routinely pick up applications from Marshville Town Hall.
- ◆ Applications will be reviewed for completeness and compliance with the criteria as set forth above by the STMS Façade Grant Committee.
- ◆ Completed and in-compliance applications will be forwarded to the town manager for review and submittal to the Town Council for approval.
- ◆ All approvals are considered conditional upon satisfactory completion of the project.
- ◆ Denied applications may be improved or corrected and re-submitted for consideration. The Town reserves the right to deny a grant application if the color, design, or other façade component does not meet the approved paint and awning choices.
- ◆ If awarded, the applicant and owner must accept the contract/grant agreement prior to beginning work.

Upon completion of work, the applicant must submit documents to the Town showing evidence of payments including, but not limited to receipts showing payment, cancelled checks, contractors' payment receipts and lien waivers. In addition, photographs of completed work shall be submitted, with the other documents, to show completion. The STMS Façade Grant Committee reserves the right to inspect work for compliance with approved applications.

If the work is accomplished in accordance with the agreement and grant requirements, the Town shall reimburse the applicant for the approved grant amount.

TOWN OF MARSHVILLE

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201 West Main Street • Marshville, NC 28103
Town Hall - 704.624.2515 • Town Fax - 704.624.0175
www.marshville.org

FAÇADE IMPROVEMENT GRANT APPLICATION

Property Address: _____
Parcel ID Number: _____
Owner Name: _____
Applicant Name: _____
Applicant Mailing Address: _____
Applicant Telephone: _____
Applicant Email: _____

Grant Request Amount \$ _____
Business Name: _____

Application Submittals

Submit this application and two copies with supporting documentation:

- ◆ Detailed written explanation/description of the project, including total cost of improvements and projected date of completion
- ◆ At least two (2) detailed, itemized bids/estimates/quotes of the project cost
- ◆ Choice of attached approved samples of paint colors (if applicable)
- ◆ Choice of attached approved awning design (if applicable)
- ◆ Current color photographs of site.

Submit application and attachments (paper and/or digital copies) to:
Town of Marshville, address above, or planning@marshville.org

I understand the limits and requirements of this program and if approved, agree to complete the project according to plan. I understand that failure to comply with the approved application may result in the termination of the grant.

Applicant Signature: _____ Date: _____

Owner Signature: _____ Date: _____

If the Applicant does not own the property, the below Owner Consent Form must be completed by the property Owner and submitted with the application.

Owner Consent Form

The undersigned owner of the existing building located at:

_____ (Applicant) operates a business at the above location. The undersigned agrees to permit the Applicant and his contractors or agents to implement improvements listed on the Façade Improvement Grant Program Application ("the application") dated _____.

The undersigned hereby waives any claim against the Town of Marshville ("the Town") arising out of the use of said grant funds for purposes set forth in the Application. The undersigned agrees to hold the town harmless for any charges, damages, claims or liens arising out of the Applicant's participation in the Façade Improvement Grant Program.

In witness whereof, the owner has hereunto set his hand and seal, or if a corporation, has caused this instrument to be in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors, if a Partnership by its Partners, if a LLC or LLP, by its Members / Managers, etc. the day and year first above written.

(Company Name) *Leave Blank if Owner is an Individual

By: _____ (Seal) By: _____ (Seal)
_____ Name _____ Name
_____ Title _____ Title

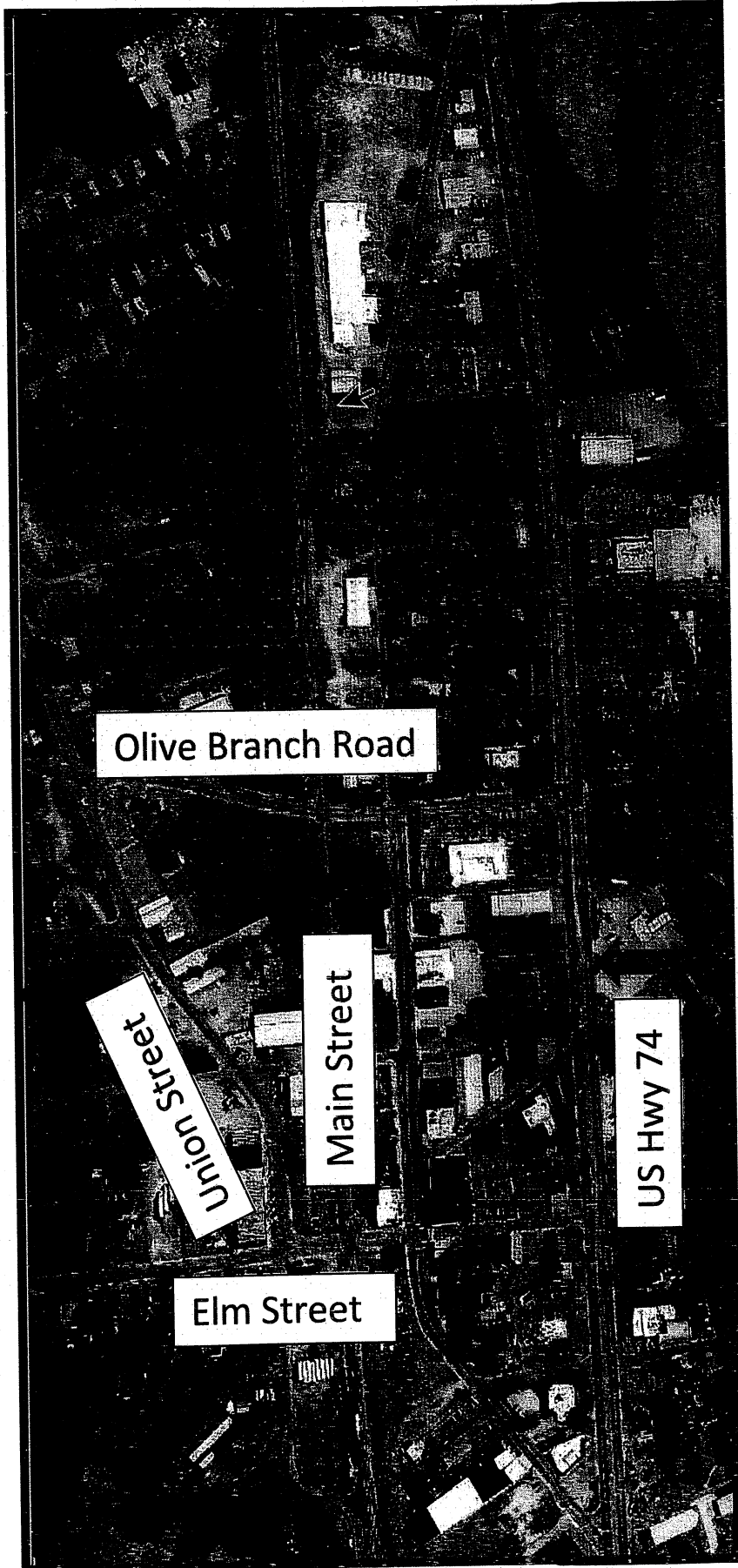
North Carolina, County of Union

I, _____, a notary Public do hereby certify that _____ personally appeared before me this day and acknowledged the due execution of the forgoing instrument.

WITNESS my hand and official seal or stamp, this _____ day of _____, 20____

Notary Public

My Commission Expires



Olive Branch Road

Union Street

Main Street

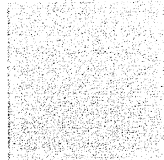
Elm Street

US Hwy 74

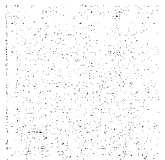
Approved Paint Colors

Available at Carolina Hardware

1009 Unarco Road Marshville, NC 704.624.2961



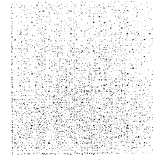
0146 Truffles



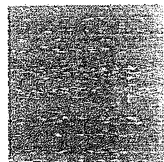
0804 Sweetie Pie



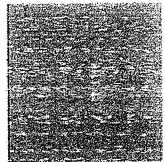
0285 Eugenia



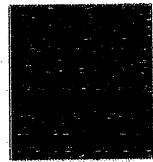
0664 Zircon Ice



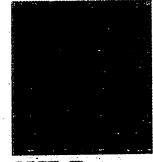
0687 Stillwater



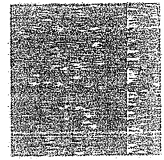
0498 Wonder Land



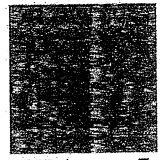
0493 Spacebox



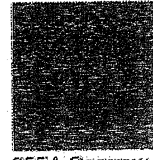
0557 Evermore



0926 Perky Yellow



0927 Lemon Poppy



0554 Sparrow



0450 River God



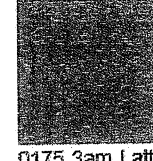
0087 Cinnapink



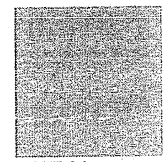
0088 Casandra



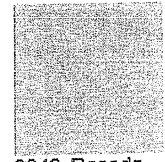
0259 Persian Fable



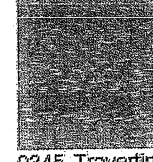
0175 3am Latte



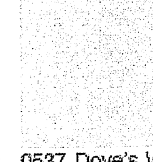
0407 Vapor



0349 Reseda



0345 Travertine Path



0537 Dove's Wing

Approved Awning Structures & Designs



Standard W/ Valance



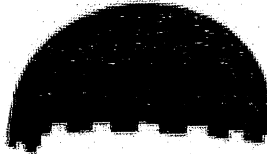
Standard



Standard W/ Arch



Bullnose



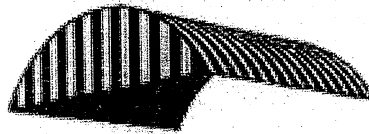
Dome



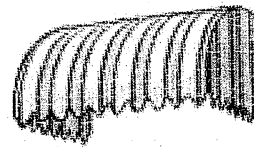
Circular



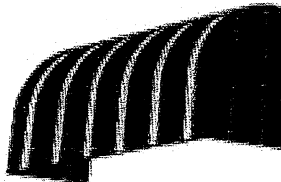
Gable



Half Round



Quarter Round



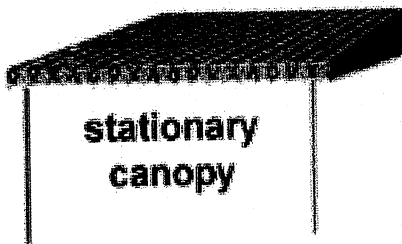
Waterfall



Box



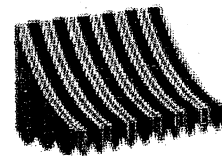
Spearhead



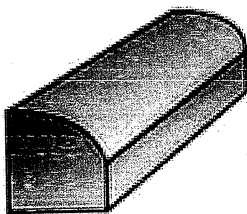
stationary
canopy



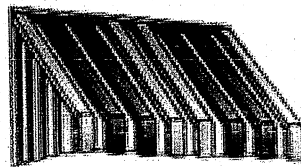
lateral arm
retractable



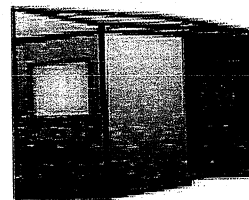
concave



Waterfall



Aluminum



Winterfront

Town of Marshville

AMENDMENT

#2017 - 05

2016 - 2017 Budget Ordinance

BE IT ORDAINED by the Marshville Town Council that the 2016 - 2017 Budget Ordinance be amended as follows:

Section 1: General Fund

Increase	10-3990-0000	Encumbered Fund Balance	\$15,000.00
Total Increase			<u>\$15,000.00</u>
Increase	10-5000-7200	Capital Outlay - Buildings	\$15,000.00
Total Increase			<u>\$15,000.00</u>

Adopted this 12th day of September, 2016.

Franklin D. Deese, Mayor

ATTEST:

Tonya Johnson, Town Clerk


This Budget Amendment provides for: Appropriation of funds to address maintenance/repairs issues at the Marshville Museum & Cultural Center due to a leak in the roof.

TOWN OF MARSHVILLE

est. 1877

201 West Main Street • Marshville, NC 28103
Town Hall - 704.624.2515 • Town Fax - 704.624.0175
www.marshville.org

MEMORANDUM

TO: Marshville Town Council
FROM: Robyn Stuber, Ph.D., Assistant Town Manager 
DATE: September 7, 2016
RE: Pedestrian Plan & TAP Funding

The Town has received Transportation Alternative Program (TAP) funding to improve substandard sidewalk curb ramps in three locations:

- NC Hwy 74 & N. Carelock Drive
- NC Hwy 74 & Elizabeth Avenue
- SR 1902 (Elm Street) & Greene Street.

We responded to NCDOT that we accept these funds and the associated work. This falls in line with a goal of the Marshville Pedestrian Plan, “Connect important destinations with walkways and crosswalks to increase accessibility to key destinations in Marshville by foot.”

This highlights an opportunity to review our Marshville Pedestrian Plan to determine where updates have occurred, where they are planned and what deficits still exist. Additionally, in light of the new Marshville Development Ordinance and the Small Town Main Street sidewalk projects, Marshville is poised to improve our existing plan keeping the momentum going to continue improving walkability within the Town.



PAT McCRORY
Governor

NICHOLAS J. TENNYSON
Secretary

August 30, 2016

Ms. Fern Shubert
Town Manager
City of Marshville
201 W. Main Street
Marshville NC 28103

Dear Ms. Shubert:

The Transportation Alternative Program (TAP) was authorized under U.S. Section 1122 of Moving Ahead for Progress in the 21st Century Act and is codified at 23 U.S.C. Sections 213(b), and 101(a)(29). Section 1122 provides for the reservation of funds apportioned to States under section 104(b) of title 23 to carry out TAP.

The TAP is intended to help local sponsors fund community based projects that expand non-motorized travel choices and enhance the transportation experience by improving the cultural, historical and environmental aspects of the transportation infrastructure.

NCDOT is proposing to utilize a small portion of TAP funds to replace substandard sidewalk curb ramps within your jurisdiction as follows:

NC Hwy 74 & N. Carelock Drive
NC Hwy 74 & N. Elizabeth Avenue
SR 1902 (Elm Street) & Greene Street

For NCDOT to move forward with making these sidewalk curb ramps ADA compliant, we need a statement (attached) from the Town of Marshville requesting that we proceed with this project. If you are in agreement with us proceeding, please sign and return to Melody M. Eudy by email, mmeudy@ncdot.gov or at the address listed below no later than **Wednesday, September 7, 2016**. No other action or funding will be required of the Town. If you decline to submit a letter requesting the project, NCDOT will not be able to fund the project with TAP funding.

If you need additional information, please contact Melody Eudy or Scott Cole at 704-983-4400.

Sincerely,

Louis L. Mitchell, P.E.
Division Engineer





Engineering
Landscape Architecture
Planning

August 19, 2016

Ms. Fern Shubert, Town Manager
Town of Marshville
201 W. Main Street
Marshville, NC 28103

RE: Engineering Services
Town of Marshville
LKC No. Marsh.16.02

Dear Fern:

Per your recent request, LKC Engineering PLLC will provide our engineering services upon request to assist the Town to review all documents, files and matters related to your ongoing coordination and resolution of the sewer service concerns with regards to the Town's discharge to the Union County system. Our staff will assist you in all matters based on our hourly rate fee schedule as attached.

Based on our understanding of the information to be reviewed at this time, we will complete this task at the hourly rate, not-to-exceed fee of \$10,000.00. If any of the tasks should require additional work and a more defined scope, we will provide a fee estimate to accompany the agreed upon services as those tasks are further defined. We will provide monthly invoicing based on the hourly rate fees with a general description of tasks and services provided for each invoice.

If you have any questions regarding the fee schedule, or if we need to discuss any specific items related to this request, please feel free to contact this office. I look forward to our continued working relationship.

Sincerely,
LKC ENGINEERING, PLLC

Bill Lester, Jr., P.E.

Enclosure (Fee Schedule)

Accepted by Town of Marshville

PRE-AUDIT

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act (NCGS 159-28).

Finance Officer

Date