

**Marshville Town Council
Special Meeting
10:00 A.M. Saturday, March 28, 2009
Marshville Town Hall
201 West Main St., Marshville, NC**

Present: Mayor Franklin D. Deese, Council Members Ned Beachum, Dora Bridget, Margaret Bivens, and Denise Whitley, Town Administrator Carl Webber and Clerk/Finance Officer Shelley Maness. Mayor Pro-Tem Gail Kiker was not present.

Mayor Deese opened the meeting at approximately 10:00 a.m. and welcomed everyone in attendance. Mayor Deese gave the invocation. All gave the Pledge of Allegiance.

Discuss the Resignation of Town Administrator. Mayor Deese reported that he had received a letter from TA Webber on March 24th announcing his resignation effective April 24th. Each Council Member thanked TA Webber for his outstanding service to the Town of Marshville. All concurred that he will be missed and he would leave behind “big shoes to fill”.

TA Webber said that he appreciated all of the kind words and assured Council that he had no plans to leave the community. He also noted that, to the extent that his schedule would allow it, he would like to be involved as a citizen, serving on committees, etc. TA Webber said that it had been an honor and a privilege to work for the Town of Marshville.

TA Webber said that he was urging C/FO Maness to shadow him for the next few weeks so that the transition would be much smoother. He noted that the budget process was fast approaching. TA Webber said that he has asked that department heads submit their budget requests by April 15th (as opposed to the statutory requirement of April 30th) so that he could prepare the framework for a proposed FY 09-10 budget prior to his leaving.

Mayor Deese echoed Council’s comments and noted that it would not be wise to rush into finding a replacement. He felt that the Town should hire someone to serve as interim town administrator so that Council could take their time in selecting the right person for the position. Mayor Deese informed Council that he, along with TA Webber and C/FO Maness, had met with Al Sharp of Centralina COG to discuss the matter and seek his input. Mr. Sharp presented a list of recruitment services that CCOG could offer.

Mayor Deese said that he would like for Council to establish the parameters under which they would like an interim town administrator to serve and to allow himself, TA Webber and C/FO Maness to work with CCOG and/or UNC School of Government to select two or three candidates to be considered by Council at the April 6th meeting.

Council Member Whitley asked if anyone had any idea of how much an interim should earn. Mayor Deese said that question was posed to Mr. Sharp who responded that it varied tremendously, depending on the circumstances. Mr. Sharp suggested looking at TA Webber’s salary and going from there.

TA Webber presented a breakdown of his salary plus the value of his benefits, assuming no tenure. The hourly rate for his salary plus all benefits totaled \$33.33. He noted that the last person serving in an interim position for the Town was Interim Finance Officer Ron McAdam who was paid \$60.00 per hour for 20 hours per week.

It was the consensus of Council to have Mayor Deese, TA Webber and C/FO Maness work with Centralina COG, UNC School of Government and/or any other agencies deemed necessary to select two candidates for the interim position to be brought before Council at the April 6th meeting. Also, it was the consensus of Council to require a minimum of 10 hours per week plus meeting times, but not to exceed 20 hours per week and a rate of pay not to exceed \$60.00 per hour.

Council Member Whitley asked if they should go ahead and advertise for the position. Mayor Deese said that Mr. Sharp offered a great suggestion. He advised that Council go through a process with CCOG or some other agency to determine what Council as a whole was looking for in an Administrator so that they could move forward in the process in unison. Mayor Deese asked Council to take time to review the list of recruitment services offered by CCOG and decide which, if any, they would like to use.

There being no further comments, the meeting was adjourned at approximately 10:40 a.m.

These minutes approved this ____ day of _____, 2009.

Franklin D. Deese
Mayor

Attest: _____
Shelley H. Maness
Town Clerk