

**Town of Marshville  
Town Council Meeting  
Monday, July 02, 2012, 7:00 PM  
Marshville Town Hall – 201 W. Main St.**

**Council Members Present:** Mayor Frank Deese, Mayor Pro-Tem Matthew Jefferson, Council Members Norma Carpenter, Dora Bridget, Margaret Bivens, and Gary Huntley

**Staff Present:** Town Manager, Amanda Reid; Clerk/Finance Officer, Tonya Johnson; Town Attorney, Bobby Griffin; Chief of Police, Carl Webber; Police Officer, Billy Summey

**Call to Order /Invocation/Pledge of Allegiance**

The meeting was called to order at 7:05 pm by Mayor Deese. The invocation was offered by Council Member Huntley. The Pledge of Allegiance was offered by all in attendance.

**Public comments**

Mr. Dee Allen, 107 Gulf Bay Lane, Marshville, addressed the council regarding establishment of youth programs. He distributed a handout explaining the benefits of *The Giving Back Community Youth Outreach Program* for Marshville's youth.

**Adoption of Agenda**

The Town Manager requested to add to the agenda the introduction of Marshville's newest police officer, Billy Summey. A motion was made by Council Member Carpenter to add this introduction to the agenda as Item #3(a). The motion was seconded by Council Member Bridget and passed by unanimous vote.

**Introduction of Police Officer Billy Summey**

Chief Webber was recognized to introduce Officer Summey. His comments indicated that Officer Summey will be an asset to the police department and the Town of Marshville.

**Approval of Minutes: June 4, June 15, June 18, and June 21, 2012**

A motion to approve the Minutes from the June 4, June 15, June 18 and June 21 Town Council meetings was made by Council Member Bridget. The motion was seconded by Council Member Huntley and passed by unanimous vote.

**Approve Memorandum of Understanding for CONNECT Consortium Membership and Consortium appointments**

Mayor Deese reminded the council of a previous decision they made to participate in the CONNECT Consortium. The Town Manager reviewed information regarding a Memorandum of Understanding to be signed as well as appointments to serve on Consortium Forums. The Town Manager recommended that she and Chief Webber (as an alternate) represent Marshville on the Consortium Program Forum. She stated that the Consortium Policy Forum representatives needed to be elected officials. After some discussion, it was suggested that Council Member Bridget represent Marshville on the Consortium Policy Forum with Council Member Bivens serving as the alternate. A motion was made by Mayor Pro-Tem Jefferson to approve the Memorandum of Understanding and authorize the mayor to sign said agreement and, further, to



appoint Ms. Reid as the representative at staff level with Chief Webber as the alternate. The motion was seconded by Council Member Bivens and passed by unanimous vote.

**Discussion and possible action regarding a resolution to enter into a lease agreement with the Marshville Museum and Cultural Center**

The Town Manager recommended that the council approve the resolution to enter into a lease agreement with the Marshville Museum and Cultural Center. She made reference to a resolution and lease contract included in council's agenda packet. The Town Attorney pointed out that some of the content of the lease agreement was not applicable. Some discussion ensued. Mayor Deese suggested tabling the matter for review by the attorney. A motion was made by Council Member Bivens and seconded by Council Member Huntley to table the matter of the lease agreement until it can be reviewed by the attorney and be brought back to council for discussion and possible action at the next meeting. The motion passed by unanimous vote.

**Discussion and action regarding a Service Agreement with CCOG for Planning Services for FY2012-2013**

The Town Manager informed council that she reviewed and compared the prior year's contract to the proposed contract for this current year. She pointed out that the contract for FY2012-2013 excludes some things from the previous contract. The Town Manager provided a revised contract to the council and recommended the town enter into a four month agreement and then re-evaluate the needs of the town and services provided. The Town Manager stated this would afford her the opportunity to work with the planning/zoning officer. A motion to approve the Service Agreement Memorandum with CCOG with the amendments recommended by Town Manager was made by Mayor Pro-Tem Jefferson. The motion was seconded by Council Member Carpenter and passed by unanimous vote.

**Town Manager's Report – Ms. Amanda Reid**

*A. Temporary Staff* – The Town Manager explained that town's administrative department was currently short-staffed and she was looking at short-term solutions. The current year's budget has been reviewed and the Water Operations department has adequate funds in contracted services to cover the expense of bringing in some temporary help. The Town Manager commented that details and plans to have someone begin as soon as possible are underway.

*B. Utility Billing Training* – The Town Manager informed the council she is communicating with Southern Software, the town's software provider, in regards to employee training in an effort for staff to be adequately cross-trained.

*C. Miscellaneous* – The Town Manager informed the council that staff will be preparing for the auditors in late July. She also informed council that a CONNECT lunch event will be held July 26, 2012 in Charlotte. She asked that any council member interested in attending please let her know by July 25 for registration.

The Town Manager commented that her first week in Marshville was interesting, informative and had gone well. She is enjoying meeting with members of the community. She was at the Summer Managers' Conference in Asheville part of Thursday and on Friday. She informed council that she spent time with Chief Webber going around town meeting business owners and citizens.

Mayor Deese requested a motion to allow a one-time, ten-day extension to utility customers to pay utility bills this month. He stated that this extension would be offered as a courtesy to customers since the town is currently short-staffed and running behind processing utility bills. The motion was made by Mayor Pro-Tem Jefferson and seconded by Council Member Bridget and passed by unanimous vote.

### **Comments**

Council Member Huntley wished everyone a happy 4<sup>th</sup> of July and welcomed new Town Manager Amanda Reid.

Mayor Pro-Tem Jefferson also welcomed the new Town Manager. He, too, wished everyone a happy 4<sup>th</sup> of July and noted that freedom doesn't come without a cost.

Council Member Carpenter shared that she is hearing positive comments about the Marshville Museum. She welcomed Ms. Reid.

Council Member Bivens expressed her excitement over the Marshville Museum. She thanked Park Director, Alan Thifault, for checking on some of the senior citizens to make sure they were able to keep cool. She suggested the possibility of Alan Thifault and Mr. Dee Allen working together on programs for the youth.

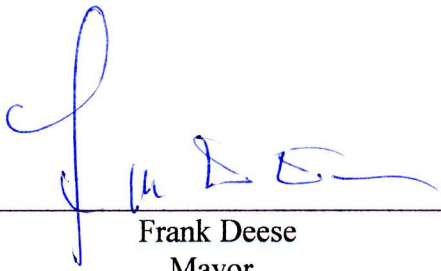
Council Member Dora Bridget welcomed Ms. Reid. She commended Ms. Reid for her foresight to remedy the short staffing problem. She suggested planning a 4<sup>th</sup> of July event in the future.


Mayor Deese shared a letter from NCDOT regarding a request for a flashing light. He conveyed that the letter from NCDOT stated that after a review (by NCDOT) it was determined that no flashing light is necessary.

### **Adjourn**

Mayor Deese adjourned the meeting of the Marshville Town Council at 7:42 pm.

These minutes approved this 16<sup>th</sup> day of July, 2012.

By:   
 Frank Deese  
 Mayor

Attest:   
 Tonya Johnson  
 Town Clerk