

**Town of Marshville
Town Council Meeting
Monday, October 1, 2012, 7:00 PM
Marshville Town Hall – 201 W. Main St.**

Council Members Present: Mayor Frank Deese, Mayor Pro-Tem Matthew Jefferson, Council Members Norma Carpenter, Dora Bridget and Margaret Bivens. Council Member Gary Huntley was absent for medical reasons.

Staff Present: Town Manager, Amanda Reid; Town Clerk/Finance Officer, Tonya Johnson; Town Attorney, Bobby Griffin; Director of Public Works, Bivens Steele; Chief of Police, Carl Webber

Call to Order/Invocation/Pledge of Allegiance

The meeting was called to order at 7:00 pm by Mayor Deese. The invocation was offered by Council Member Bivens. The Pledge of Allegiance was offered by all in attendance.

Adoption of Agenda

A motion to adopt the agenda as presented was made by Council Member Carpenter, seconded by Council Member Bivens and passed by unanimous vote.

Public Comments

Mr. Mark Traywick, (8216 Highway 74 East, Marshville) updated the council regarding the efforts of the Small Town Main Street Committee. He stated the committee sponsored a dunking booth at the Boll Weevil Jamboree which raised \$651.90. Mr. Traywick stated the committee is planning a haunted house fundraiser for October. The money raised will be used to complete the landscaping and bench planned for the Police Department monument. Mayor Deese thanked Mr. Traywick and the committee for their efforts.

Adoption of the Consent Agenda for the Meeting

- September 17, 2012 Town Council Minutes
- Budget Amendment for police protection at the Boll Weevil Jamboree
- Budget Amendment for annual Attorney's Conference
- 2012 Tax Release

A motion was made by Council Member Bridget to adopt the consent agenda as presented with the items thereon. The motion was seconded by Council Member Bivens and passed by unanimous vote.

Discussion and possible action on Intergovernmental Agreement with Anson County

The Town Manager reported that she met with officials from Anson County, including Ms. Mary Beck, who has assisted in obtaining \$2.2 million in grants for the Town of Marshville in the past and discussed a partnership for grant writing and administration. The Town Manager stated that entering into an Intergovernmental Agreement with Anson County will be a beneficial partnership for Marshville. The fee for grant administration is \$65 per hour and would be paid only if a grant is awarded to the Town. The Town Manager recommended approval of this agreement. Mayor Deese stated that Ms. Beck has been instrumental in obtaining grants for Marshville in the past. Council Member Bridget made a motion to approve the Intergovernmental Agreement with Anson County's Mary Beck and to authorize the Mayor to execute the agreement. The motion was seconded by Council Member Bivens. Prior to a vote, the motion was amended not to specify Mary Beck. Council Member Bridget amended the motion to approve the Intergovernmental Agreement with Anson County and to authorize the Mayor to execute the agreement. The motion was seconded by Council Member Bivens and passed by unanimous vote.

Discussion and possible action to establish voting delegate and alternate voting delegate for the NCLM Annual Business Meeting to be held October 23rd, 10:00 am

Mayor Deese stated that a voting delegate and alternate voting delegate for the NCLM Annual Business Meeting need to be appointed. Mayor Pro-Tem Jefferson made a motion to appoint Council Member Bivens as the voting delegate and Council Member Bridget as the alternate voting delegate for the NCLM Annual Business Meeting. The motion was seconded by Council Member Carpenter and passed by unanimous vote.

Discussion and possible action regarding Community Event Calendar

The Town Manager stated that she would like to set the dates for upcoming community events, specifically Veterans Day and the Christmas Tree Lighting. She informed the council that Monroe's Veterans Day event is scheduled for November 2 – 4. She recommended Saturday, December 1st for the Christmas Tree Lighting as this would give the public works department more time to complete decorations. It was stated that the Chamber of Commerce sets the date for the Christmas Parade and it is always the Saturday before Thanksgiving, which would fall on November 17th. The consensus of council was to set Saturday, December 1st, 6:00 pm as the date for the Christmas Tree Lighting. The Town Manager stated that if the Veterans Day event is a Chamber of Commerce event they should set the date and she will work with them and the American Legion to coordinate the event.

Town Manager's Report – Ms. Amanda Reid

Press Release for NC Catalyst Grant – The Town Manager reported that the Town of Marshville has been awarded \$500,000 through a Community Development Block Grant for NC Catalyst funds. The project includes both an Urgent Repair Program and a Scattered Site Housing Rehabilitation component. Mr. James Luster from Centralina Council of Governments will be administering the grant and providing updates.

Code Enforcement – The Town Manager reported that staff was working on abatement procedures for properties that had been sent nuisance violation letters and had not brought their property into compliance as of that date.

Crosswalk Update – The Town Manager reported that the Director of Public Works, Bivens Steele, has worked with a contractor to obtain a quote for crosswalks which totals \$20,000 plus \$2,000 for contingency for a total cost of \$22,000. The quote included the necessary ADA changes and painting for sixteen crosswalks in the downtown area. The Town Manager asked for direction from the council. Mayor Deese asked if the council could select a few of the crosswalks and not complete all at one time and if Powell Bill funds could be used for the crosswalk project. The Town Manager answered yes to both questions. Mayor Pro-Tem Jefferson made a motion to fund the crosswalk project in its entirety with Powell Bill funds. The motion was seconded by Council Member Bridget and passed by unanimous vote.

Community Center Policy and Rates – The Town stated she is working to update the Community Center policy and rates and will provide information at the next meeting.

Utility Billing – The Town Manager reported that she and staff continue to work on utility billing issues.

Comments

Council Member Carpenter expressed get well sentiments to Ms. Johnson during her recent surgery. She commended the Town Manager for her hard work.

Council Member Bivens commented she is glad to see Ms. Johnson well and back at work.

Council Member Bridget commended the Town Manager for working diligently to address issues. She commented that Council Member Huntley is improving.

Mayor Pro-Tem Jefferson thanked council for passing the crosswalk project. Mayor Pro-Tem Jefferson commented on the need for a sidewalk to the park. Mayor Pro-Tem Jefferson suggested the house across from the Methodist Church would make a good haunted house. He welcomed Clerk/Finance Officer Johnson back to work.

The Town Clerk/Finance Officer thanked everyone for their thoughtfulness and concern during her recent illness and surgery. She reported to council that current property tax collections total \$29,203.35.

Closed Session for consideration of a Personnel Matter

§ 143-318.11. Closed sessions. (a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. . .

In open session a motion was made by Council Member Bivens to go into closed session per *NCGS 143-318.11 (a) (6)*, as cited above. The motion was seconded by Council Member Bridget and passed by unanimous vote.

Closed Session (7:50 pm) - Open Session (8:01 pm)

Possible action resulting from Closed Session

No action from closed session.

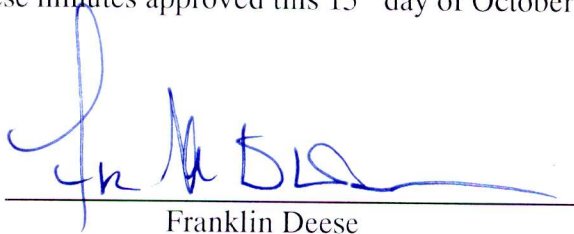
Mayor Deese asked council to review a job description for a Utility Account Analyst provided by the Town Manager. Council Member Bridget made a motion to approve the job description for a Utility Account Analyst and to authorize the Town Manager to move forward in filling the position. The motion was seconded by Council Member Carpenter and passed by unanimous vote.

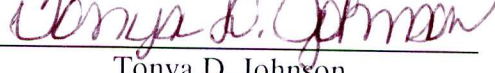
Mayor Deese stated that council needs to authorize the Town Manager to engage an independent agency to perform an audit of the utility billing system for a cost not to exceed \$10,000 for 110 hours. Council Member Bivens made a motion to authorize the Town Manager to negotiate, hire and execute a contract between the Town of Marshville and the independent agency once negotiations are complete. The motion was seconded by Council Member Bridget and passed by unanimous vote.

Adjourn

A motion to adjourn was made by Council Member Bivens. The motion was seconded by Council Member Carpenter and passed by unanimous vote. There being no further comments the meeting adjourned at 8:06 pm.

These minutes approved this 15th day of October, 2012.

By: 
Franklin Deese
Mayor

Attest: 
Tonya D. Johnson
Town Clerk