



**Town of Marshville
Town Council Meeting
Monday, April 3, 2017, 7:00 PM
Marshville Town Hall**

REGULAR MEETING MINUTES

Present: Mayor Frank Deese, Mayor Pro-Tempore Virginia Morgan, Council Member Norma Carpenter, Council Member Margaret Bivens, Council Member Ernestine Staton, and Council Member Jim Rowell.

Staff Present: Town Manager, Scott Howard; Town Clerk/Finance Officer, Tonya Johnson; Police Chief, Matt Tarlton

Call to Order/Invocation/Pledge of Allegiance

The meeting was called to order at 7:00 pm by Mayor Frank Deese, at which time Mayor Deese welcomed the council and members of the public. The invocation was given by Council Member Bivens and everyone gave the Pledge of Allegiance.

Adoption of Agenda for the Meeting

A motion to adopt the agenda as presented was made by Council Member Jim Rowell. The motion was seconded by Mayor Pro-Tempore Morgan and passed by unanimous vote.

Public Comment

Ms. Shaquetta Flowers, Monroe, NC, addressed the council requesting that the fence ordinance be amended. Ms. Flowers stated that she is president of New Kids Clubhouse, an after school program for at-risk children. The New Kids Clubhouse is being located at 203 E. Union Street. Ms. Flowers stated that on March 30, 2017 she met with Richard Smith at which time the permit request was denied. She alleged that the facility was mistaken for a daycare and they were told the property must have a fence. Ms. Flowers stated that the New Kids Clubhouse is not a daycare and is not required to be licensed. Council Member Rowell informed Ms. Flowers that her request must be made to the Marshville Planning Board. Mayor Deese stated that it doesn't sound like the ordinance needs to be changed. The Planning Board needs to understand that this is not a daycare and the definition of daycare needs to be clarified. Ms. Flowers thanked the council for its time.

Ms. Toni Austin, 907 Hasty Rd., Marshville, NC, addressed the council requesting that the town's sewer capacity fees be revised. She expressed that such high fees are going to deter people from wanting to live in Marshville. Ms. Austin doesn't think it in the town's best interest to charge such high fees. Mayor Deese commented that this can be discussed as part of the budget discussions.

Consent Agenda

Council Member Rowell made a motion to accept the consent agenda and the items thereon. The motion was seconded by Council Member Staton and passed by unanimous vote.

Information and action regarding the CRTPO Metropolitan Transportation Plan Candidate Project List Development

Mr. Bjorn Hansen, Union County Transportation Planner, informed the council that the CRTPO is currently updating its Metropolitan Transportation Plan which involves confirming a list of candidate projects. Mr. Hansen explained that the MPO has asked each of its members to submit their projects for consideration.

The project that was previously submitted by Marshville was the bypass of US 74 through Marshville by constructing a multi-lane controlled-access facility around the southern limits of the town. The MPO wants to know if the council wants this project to be included in the plan again during this update process. Mr. Hansen pointed out that inclusion in the plan does not guarantee funding.

Council Member Rowell commented that this southern route was designed when it was initially thought that the bypass may not happen as it was originally designed. Discussion ensued. Mayor Deese commented that the talk at one time was to go around the north side to serve Project Legacy. Mayor Deese recalled that he doesn't think this was supported at that time because it was thought it may hinder growth from the bypass. Council Member Carpenter stated that she doesn't think people want the southern bypass. Council Member Staton commented that it doesn't seem to be in the town's best interest. Discussion ensued. Mayor Deese stated that the consensus of the council is not to resubmit this plan.

Mr. Hansen suggested that the town send a letter to the MPO requesting that the project be removed from the plan. Mayor Deese directed the manager to prepare a letter to be submitted from the town to the MPO to carry out this request. Council Member Rowell made a motion that the town's official position be to not continue to support the Marshville Southern Bypass route and to authorize the manager to draft a letter and the mayor to sign said letter to the MPO (Metropolitan Planning Organization) requesting that the project be removed from the plan. The motion was seconded by Mayor Pro-Tempore Morgan and passed by unanimous vote.

Discussion and action regarding NCDOT Municipal Mowing Agreement

Town Manager, Scott Howard, explained that the town currently provides 5 cycles of right-of-way mowing per an existing municipal mowing agreement. The NC DOT is requesting that the town confirm its plans to continue the right of way mowing. The NC DOT has provided current mowing rates which will result in some additional revenue. The manager recommended that the town accept the agreement as presented. A motion was made by Council Member Rowell to approve the NC DOT Right of Way Municipal Mowing Agreement and to authorize the mayor to execute said agreement. The motion was seconded by Council Member Bivens and passed by unanimous vote.

Discussion and action regarding resolution to award construction contract for the North Basin Sanitary Sewer System Rehabilitation/NCDEQ Project No. CS370796-01

Bill Lester, P.E., with LKC Engineering, PLLC, reviewed the bids received for the above referenced project. Bill stated that the project will require some specialized construction because it requires some internal reconstruction. He attributed this as the reason why only three contractors submitted bids. Bill stated that he has no problem recommending Prism Contractors. Council Member Rowell asked Bill to explain Additive Alternate #1. Bill explained and also stated that Mark Lacy, his partner, has checked the references for Prism Contractors. Council Member Rowell made a motion to approve the resolution to award the construction contract for the North Basin Sanitary Sewer System Rehabilitation/NCDEQ Project NO. CS370796-01 to Prism Contractors and to authorize the mayor to sign said resolution. The motion was seconded by Council Member Bivens and passed by unanimous vote.

Bill informed the council that he will work with the town to update the park plan as requested.

Discussion and action regarding reappointment of Ms. Dora Bridget to the Marshville ABC Board

Mayor Deese stated that Dora Bridget's term has expired and she desires to be reappointed to the ABC Board. Council Member Rowell made a motion to reappoint Dora Bridget to a three year term. The motion was seconded by Council Member Carpenter and passed by unanimous vote.

Discussion and possible action concerning a resolution to lease the property at 107 N. Elm Street

Town Manager Scott Howard reported that Mr. Patel is a good tenant. Mr. Patel has requested to renew the lease on a month-to-month lease agreement instead of a 12-month lease agreement. Discussion ensued regarding Mr. Patel's reasoning to change the lease agreement. After some discussion, Council Member Rowell made a motion to approve/extend a 12-month lease for the property located at 107 N. Elm Street, at \$6,300,

payable in monthly installments of \$525.00 and that the appropriate resolution be executed by the mayor and the clerk. The motion was seconded by Council Member Bivens. Council Member Rowell suggested that the manager talk with the tenant to determine why the request was made to change the lease agreement. The motion carried by unanimous vote.

Discussion and action regarding Town Manager search

Mayor Deese stated that the council needs to authorize the clerk to advertise the Town Manager position and begin accepting resumes. Discussion ensued regarding which publications to advertise. Several local papers were mentioned. Attorney Griffin questioned the council's reason to advertise in so many small papers. It was the consensus of the council to advertise in Southern City, the NCLM publication, the managers' listserv, NC Works, The Enquirer Journal and The Charlotte Observer. Attorney Griffin stated that he could supply a couple of additional professional listservs.

FY2017-18 Budget Planning & Discussion

Town Manager Howard referenced a handout provided to the council regarding state projected revenues for FY2017-18. He explained that staff applied the rate study scenarios to several actual customers to show the impact of the rates. Some of the larger users will have significant increases as a result of revising the rates. Town Manager Howard stated that council really needs to think about rate setting. Discussion ensued. Attorney Griffin advised the council concerning the statutes related to utility rates and fees. Mayor Deese commented that there must be a happy medium somewhere, by which the rates can be adjusted without such a burden to larger users. Council Member Rowell suggested that the council members study the numbers and come back to the table prepared to discuss rates. Mayor Deese asked the finance officer how soon a tentative budget would be ready. Finance Officer Tonya Johnson stated she would try to have as much of the budget completed by the May meeting. Mayor Deese mentioned removing solid waste from the utility bill and adding it to the tax bill. Attorney Griffin commented on such a large burden put on some of the staff. He urged council members to study the budget documents they have been given and to come prepared to discuss and assist with the budget and not just ask questions of the staff. Attorney Griffin stated that the town has a complicated budget.

Town Manager Report

Town Manager Howard reported that the NCDOT wants the town to consider a site for a mobile driver's license office. They would need internet connection, Wi-Fi, electricity and office space.

Town Manager Howard requested direction from council regarding renewing the Urban Forester agreement. The service appears to be underutilized and costs the town approximately \$1,000 per year. Discussion ensued. The manager was directed to find out if the town opts out of the agreement this year, can it opt back in at a later time.

Town Manager Howard provided a copy of an approved job description for a Parks and Recreation Director. He reminded the council that the position is currently vacant.

Town Manager Howard reported that RFPs (Requests for Proposals) were sent out for solid waste services and for mowing/landscaping services.

Mayor and Council Member Comments

Council Member Staton thanked Attorney Griffin for pointing out that a lot of work is being put on staff. She commented that the council needs to do a better job of reviewing information.

Council Member Carpenter reported that she attended a CRTPO meeting. She also provided an update on Marshville Museum events. Council Member Carpenter stated that the museum needs donations and volunteers.

Adjourn

A motion to adjourn was made by Council Member Rowell. The motion was seconded by Council Member Staton and passed by unanimous vote. There being no further action, the meeting was adjourned at 9:10 pm.

These minutes approved this 1st day of May, 2017.

By: _____

Frank Deese, Mayor

Attest: _____

Tonya D. Johnson, Town Clerk

Public Comments Sign-Up Sheet

Regular Meeting

Date: 7/14

Please **print** your name, topic of discussion, and contact information for the record.

	PRINT NAME	ADDRESS	TOPIC OF DISCUSSION	PHONE #	EMAIL ADDRESS
1	Sonya K. Hester Shagretta Flowers	Murder, M.C.	Revise Fencing Ordinance	(204) 303- ³ / ₈	Shagretta.Hester@state.gov
2	Toni Austin	907-HASH	Reviser Senaga Capacity	604-2501	TC TCSA3
3					no
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

2015-2016

Budget	YTD	Percent
as of 02/29/16		
670,384.00	693,071.27	103%
69,550.00	50,536.44	73%
11,000.00	14,143.40	129%
4,500.00	3,375.52	75%
0.00	30.00	#DIV/0!
0.00	0.00	
3,800.00	320.14	8%
0.00	0.00	
13,549.00	0.00	
0.00	0.00	
0.00	0.00	
300.00	280.00	93%
900.00	972.00	
0.00	0.00	
1650.00	1,722.90	104%
0.00	533.38	
0.00	- 4.51	
15614.00	15,614.20	
0.00	0.00	
185,000.00	107,474.96	58%
0.00	0.00	#DIV/0!
1,600.00	1,178.20	74%
69,500.00	69,660.91	100%
0.00	0.00	
80,000.00	52,829.26	66%
55,000.00	36,765.09	67%
42,000.00	28,055.70	67%
0.00	7.45	
52,000.00	36,670.77	71%
10,500.00	0.00	%
2,000.00	2,847.00	142%
1,100.00	1,164.79	106%
183,500.00	132,854.82	72%
3,750.00	6,000.00	160%
0.00	0.00	
0.00	0.00	
500.00	355.32	71%
0.00	0.00	
0.00	0.00	
0.00	0.00	
0.00	0.00	
0.00	0.00	
2,500.00	2,260.00	90%
0.00	0.00	
65,000.00	44,931.90	69%
0.00	0.00	
292,734.00	0.00	
121,800.00	0.00	
313.00	0.00	
0.00	0.00	
1,960,044.00	1,303,650.91	67%

2016-2017

Budget	YTD	Percent
as of 02/28/17		
707,850.00	706,588.69	100%
75,877.00	55,403.09	73%
12,000.00	19,042.77	159%
4,500.00	3,758.25	84%
0.00	10.00	
0.00	0.00	
100.00	18,261.00	18261%
0.00	0.00	
0.00	13,549.87	
0.00	0.00	
0.00	0.00	
280.00	0.00	%
900.00	1560.00	
0.00	0.00	
1700.00	1,094.38	64%
4,000.00	2,000.00	
0.00	0.50	
0.00	0.00	
0.00	0.00	
195,000.00	102,049.28	52%
0.00	0.00	
1,550.00	1,265.58	82%
68,600.00	68,738.96	100%
0.00	0.00	
90,000.00	57,167.40	64%
55,000.00	38,519.95	70%
45,000.00	30,233.00	67%
0.00	6,839.50	
52,000.00	39,120.73	75%
11,000.00	0.00	%
3,000.00	630.00	21%
1,200.00	1,407.01	117%
198,000.00	131,679.30	67%
29,250.00	10,000.00	34%
0.00	2,600.00	
0.00	0.00	
16,600.00	757.00	5%
0.00	0.00	
0.00	0.00	
0.00	0.00	
0.00	0.00	
3,000.00	2,334.99	78%
0.00	0.00	
49,000.00	32,751.61	67%
0.00	0.00	
107,301.00	0.00	
112,990.00	0.00	
0.00	0.00	
1,592.00	0.00	
1,847,290.00	1,347,362.86	73%

FUND 10 REVENUES

Revenues
10-3010-0000 Ad Valorem Taxes
10-3010-0100 Motor Vehicles
10-3010-0500 Prior Year Tax Collect
10-3170-0000 Tax Penalties & Interest
10-3250-0000 Privilege Licenses
10-3260-0000 Vehicle Rental Tax
10-3290-0000 Interest on Investments
10-3317-0000 Controlled Substance Tax
10-3318-0000 Police Grant
10-3318-0050 Pedestrian Planning Gr
10-3318-0200 CMAQ Revenue
10-3319-0000 Police Calendar Sales
10-3319-0100 Police Event Services
10-3319-0200 National Night Out Proceeds
10-3350-0000 Miscellaneous
10-3350-0100 Sale of Fixed Asset
10-3350-0200 Cash Short
10-3360-0000 Insurance Proceeds
10-3360-0100 Reimbursement Proceeds
10-3370-0000 Franchise Tax - Utilities
10-3370-0100 Franchise Tax - Cable TV
10-3370-0200 Solid Waste Disposal Tax
10-3430-0000 Powell Bill Allocation
10-3450-0000 Local Option Sales Tax
10-3450-0010 Sales Tax Art. 39
10-3450-0020 Sales Tax Art. 40
10-3450-0030 Sales Tax Art. 42
10-3450-0040 Sales Tax Art. 44
10-3450-0050 Sales Tax Hold Harmless
10-3450-0200 Beer & Wine Tax Distr
10-3491-0000 Planning/Zoning Fees
10-3510-0000 Court Cost Fees & Charges
10-3590-0000 Refuse Collection Fees
10-3610-0000 Cemetery - Sale of Lot
10-3610-0100 Cemetery - Donations
10-3610-0200 Cemetery - Grave Opening
10-3650-0000 Recreation Activity Fees
10-3650-0100 Grant for Park
10-3650-0120 Community Development
10-3650-0130 Skatepark Donations
10-3650-0200 Park Concessions
10-3650-0300 Facilities Rental Fee
10-3710-0400 Late Fee
10-3834-0000 Property Leases
10-3984-0000 Transfer From 40 Fund
10-3990-0000 Encumbered Fund Balance
10-3990-0100 Encumbered Powell Bill
10-3990-0200 Encumbered Cont. Substance
10-3990-0300 Encumbered Solid Waste
Total Revenues for Fund 10

2016-2017

FUND 10 EXPENDITURES	
Expenses	
10-4100	Governing Body
10-4200	General Government
10-4500	Community Development
10-5000	Public Buildings
10-5100	Police
10-5600	Streets & Highways
10-5700	Powell
10-5800	Sanitation
10-6200	Parks & Recreation
10-6600	Contingency
10-9800	Transfer to Enterprise Fund
10-9840	Transfer to 40 Fund
Total Expenses for Fund 10	

Budget	YTD as of 02/28/17	Percent
88,775.00	41,557.06	47%
271,600.00	172,589.05	64%
171,235.00	80,997.82	47%
30,050.00	19,431.52	65%
721,150.00	488,179.08	68%
130,105.00	75,725.20	58%
112,990.00	40,760.32	36%
212,585.00	105,120.21	49%
98,800.00	59,513.93	60%
10,000.00	0.00	
0.00	0.00	
0.00	0.00	
1,847,290.00	1,083,874.19	59%

2015-2016

Budget	YTD as of 02/29/16	Percent
73,100.00	40,752.66	56%
258,500.00	150,576.27	58%
211,725.00	88,237.11	42%
24,150.00	9,522.10	39%
703,689.00	434,776.59	62%
127,350.00	69,215.90	54%
121,800.00	33,996.09	28%
252,680.00	154,755.47	61%
177,050.00	122,835.88	69%
10,000.00	0.00	
0.00	0.00	
0.00	0.00	
1,960,044.00	1,104,668.07	56%

2015-2016

Budget	YTD	Percent
	as of 02/29/16	
0.00	0.00	
0.00	0.00	
1,500.00	287.91	19%
0.00	353.00	
0.00	0.00	
0.00	0.00	
0.00	0.00	
0.00	4,021.45	
0.00	0.00	
655,400.00	442,706.72	68%
759,000.00	525,749.29	69%
0.00	0.00	
18,000.00	14,000.00	78%
25,000.00	22,700.00	91%
0.00	450.00	
3,500.00	2,800.00	80%
0.00	0.00	
0.00	80.00	
0.00	557.00	
10,800.00	2,400.00	
31,500.00	7,000.00	
0.00	0.00	
12,900.00	2,882.00	
29,600.00	6,594.00	
0.00	0.00	
0.00	0.00	
0.00	0.00	
1,547,200.00	1,032,581.37	67%

Budget	YTD	Percent
	as of 02/29/16	
0.00	0.00	
5,000.00	0.00	
0.00	0.00	
700,600.00	331,561.61	47%
841,600.00	269,720.58	32%
1,547,200.00	601,282.19	39%

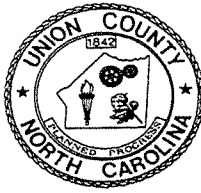
2016-2017

Budget	YTD	Percent
	as of 02/28/17	
0.00	0.00	
0.00	0.00	
100.00	621.29	621%
0.00	4,756.59	
0.00	0.00	
0.00	0.00	
0.00	0.00	
0.00	0.00	
0.00	0.00	
689,000.00	450,752.42	65%
768,000.00	522,435.29	68%
106,000.00	61,552.44	
18,000.00	14,425.00	80%
28,000.00	23,650.00	84%
0.00	575.00	
3,625.00	2,025.00	56%
0.00	0.00	
0.00	20.00	
0.00	0.00	
6,000.00	2,245.00	
42,000.00	0.00	
0.00	0.00	
7,200.00	1,441.00	
39,500.00	0.00	
0.00	0.00	
0.00	0.00	
181,700.00	0.00	
1,889,125.00	1,084,499.03	57%

Budget	YTD	Percent
	as of 02/28/17	
0.00	0.00	
5,000.00	0.00	
0.00	0.00	
648,199.00	298,894.75	46%
1,235,926.00	532,195.64	43%
1,889,125.00	831,090.39	44%

FUND 30 REVENUES
Revenues
30-1350-0000 Utility Refunds
30-2290-0100 Contrib. - Spec. Rev.
30-3290-0000 Interest on Investments
30-3350-0000 Miscellaneous Income
30-3350-0100 Sales of Fixed Assets
30-3350-0300 Donated Assets
30-3350-0400 Grant Proceeds
30-3360-0000 Insurance Proceeds
30-3360-0100 Reimbursements Proceeds
30-3710-0000 Charges Utilities Water
30-3710-0100 Charges Utilities Sewer
30-3710-0200 Charges-County Sewer Inc
30-3710-0300 Delinquent Fees
30-3710-0400 Late Fees
30-3710-0500 Returned Check Fee
30-3710-0600 Service Initiation Fee
30-3710-0700 Service Call Fee
30-3710-0800 After Hours Reconnect
30-3710-0900 Tampering Fee
30-3730-0000 Tap Fees - Water
30-3730-0100 Tap Fees - Sewer
30-3740-0000 Bad Debts
30-3750-0100 Capacity Fees - Water
30-3750-0200 Capacity Fees - Sewer
30-3800-0000 Capital Contributions
30-3940-0000 Transfer From Gen Fund
30-3990-0000 Encumbered Fund Balance
Total Revenues for Fund 30

FUND 30 EXPENDITURES
Expenses
30-5310 Safety
30-6601 Contingency
30-7000 Transfer
30-8280 Water Operations
30-8290 Sewer Operations
Total Revenues for Fund 30



2882c

**UNION COUNTY PLANNING DIVISION
GROWTH MANAGEMENT**

**Post Office Box 1398
500 North Main Street
Suite 70
Monroe, North Carolina 28112-1398**

Phone: (704) 283-3565

Planned Progress

Fax: (704) 292-2582

MEMORANDUM

TO: Marshville Mayor and Town Council
FROM: Bjorn E. Hansen, Union County Transportation Planner
DATE: March 30, 2017
RE: Charlotte Regional Transportation Planning Organization (CRTPO) Metropolitan Transportation Plan (MTP)
Candidate Project List Development

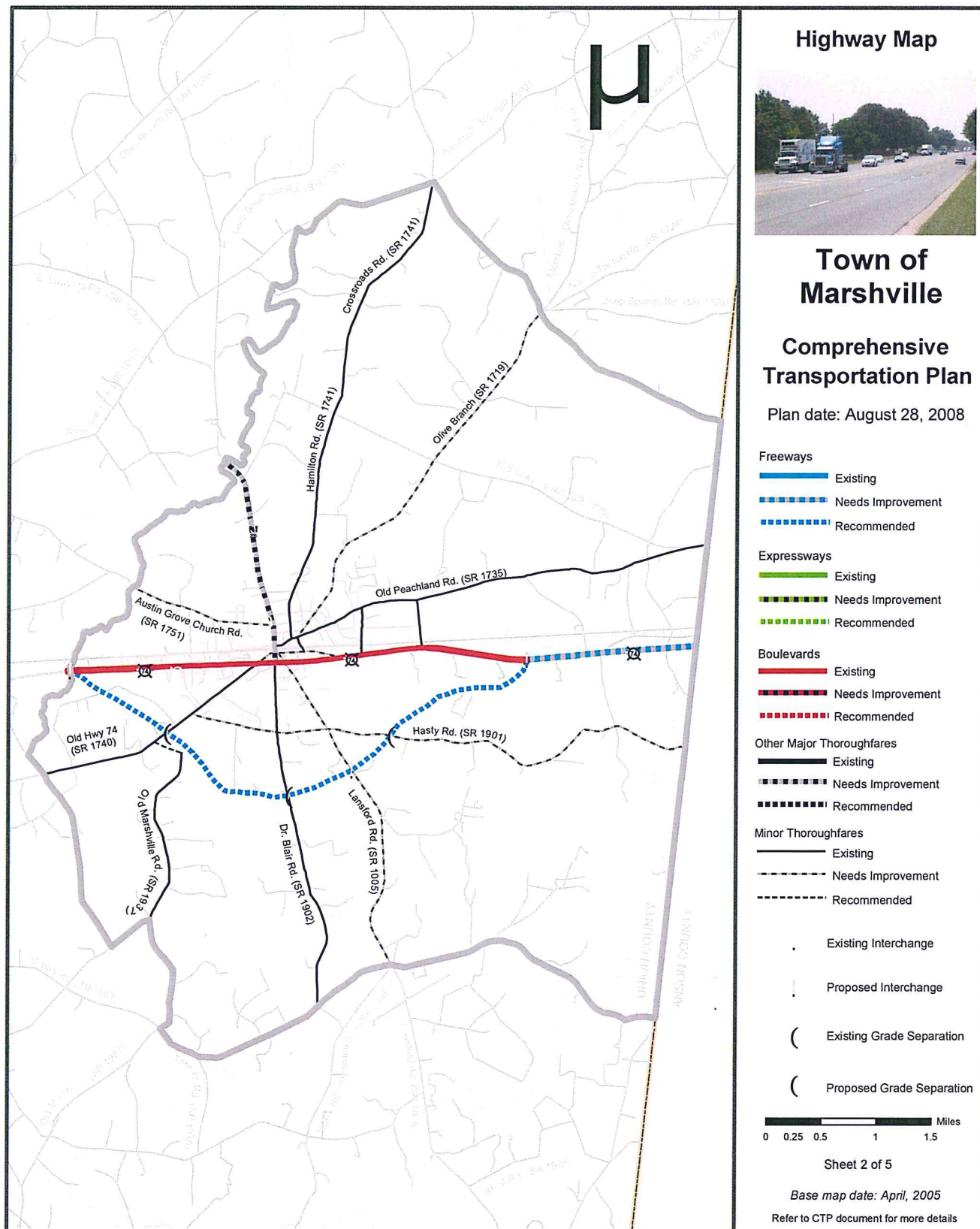
CRTPO, the Metropolitan Planning Organization for much of Union County and all of Marshville, is currently updating its MTP. The MTP is its fiscally-constrained and prioritized plan of projects it anticipates funding for implementation through 2045. The MPO is in the early phases of this process, which involve confirming anticipated funding, the prioritization process, and the list of candidate projects.

The MPO has asked each of the MPO members to submit their projects for consideration. An important project that was considered in the previous plan (adopted in 2014) was the bypass of US 74 through Marshville by constructing a multi-lane controlled-access facility around the southern limits of the town. The MPO has asked whether this project should be included in the project list for the update of the MTP.

The MPO has limited project submissions to those found within an adopted Comprehensive Transportation Plan (CTP). The adopted CTP for Marshville was completed in 2010 when the town was a member of the Rocky River Rural Planning Organization. That plan included the southern bypass of Marshville. Any "new" project, particularly a project to construct a road where one doesn't currently exist, would not be considered by the MPO if it does not come from a previously adopted plan.

The MPO is therefore asking for town direction on whether to consider the proposed southern bypass in its MTP. Inclusion in the plan does not guarantee funding, but it is an important step in getting a project funded in the NCDOT's Statewide Transportation Improvement Program. Union County wishes to coordinate with each of the municipalities in this process, and will support Marshville in its decision.

Please let me know if you have any questions. I may be reached at (704) 283-3690 or bjorn.hansen@co.union.nc.us.



Comprehensive Transportation Plan (CTP) Alignment for Marshville Southern Bypass

2882c2

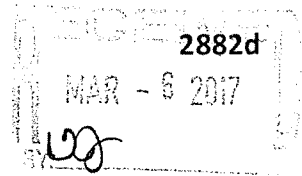


Note: The Comprehensive Transportation Plan (CTP) represents the Charlotte area's long-term vision for how the transportation network should evolve to serve residents and employers. The CTP includes four transportation modes: highways and streets; public transportation and rail; bicycle; pedestrian. It assesses the condition of the entire network and serves as a framework for transportation planning efforts at the local and regional scale. The CTP does not include specific projects or improvement schedules, but instead represents the status of the network that may be required to support anticipated growth.

Created on March 31, 2017 by Bjorn E. Hansen, AICP CTP.
Contact: (704) 283-3690 or bjorn.hansen@co.union.nc.us

1 inch = 0.2 miles
0 0.2 0.4 0.8 Miles





STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

March 1, 2017

COUNTY: Union – Town of Marshville
DESCRIPTION: Right of Way Mowing
SUBJECT: Agreement for Municipal Mowing

Town of Marshville
201 West Main St.
Marshville NC 28103

To Whom It May Concern:

Our records indicate that the Town of Marshville has been mowing the attached routes in previous years, and we would like to confirm that you plan to continue mowing these same routes throughout 2017. If you wish to add or delete any routes, please let us know as soon as possible.

Our current mowing rates for Union County are indicated on the attached document. Reimbursement allows for five (5) cycles of mowing throughout the year, and must be indicated with at least one mowing in the spring, once in the summer, and once in the fall. Invoicing of these routes will not be accepted until October, and will be processed during the month of November.

Thank you for your consideration of this matter; we look forward to your prompt response. If you have any questions, please do not hesitate to contact me.

Sincerely,

Jeff D'Arruda
DREE

Mowing Extension Accepted

Signature of Municipal Representative

4/3/2017
Date

Mowing Extension Rejected

Signature of Municipal Representative

Date

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
716 WEST MAIN STREET
ALBEMARLE, NC 28001

Telephone: (704) 983-4400
Fax: (704) 982-3146
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
716 WEST MAIN STREET
ALBEMARLE, NC 28001

Town of Marshville
Mowing Agreement

Route	SR #	Miles	From	To
Primary				
US 74	74	4.56	Austin St	
Total		4.56		Stegall Rd.

Secondary				
Austin Grove Chruch Rd.	1751	0.94	NC 205	CL
Old 74	1740	1.69	US 74	CL
Van Eudy Rd.	1772	0.59	Austin Grove Church Rd.	RR Tracks
S. White St.	1005	1.43	US 74	Hasty Rd.
Ross St.	1741	0.1	CL	Franklin St.
E. Union St.	1735	1.67	NC 205	CL
Traywick Rd.	1774	1.06	Stegall Rd.	EOM
Unarco St.	1738	0.23	US 74	EOM
Hasty Rd.	1901	2.49	S. Main St.	S. White St./Lansford Rd.
Stegall Rd.	1734	0.89	Old Peachland Rd.	US 74
Franklin St.	1742	0.54	NC 205	Hamilton Crossroads/Ross St.
Forest Dr.	1771	0.54	E. Union St.	E. Union St.
S. Elm St.	1902	1.21	US 74	Hasty Rd.
Total Secondary Mileage		13.38		

Section	2017 Rate	Total Miles	Per Cycle Rate	5 Cycle Rate
Primary Divided	\$50.00	4.56 miles	\$228.00	\$1,140.00
Secondary	\$33.00	13.38 miles	\$441.54	\$2,207.70
			Total Payment	\$3,347.70

**RESOLUTION REGARDING AWARD OF CONSTRUCTION CONTRACT
NORTH BASIN SANITARY SEWER SYSTEM REHABILITATION / NCDEQ PROJECT
No. CS370796-01
TOWN OF MARSHVILLE**

WHEREAS; The Town of Marshville publicly solicited, and received three (3) bids following an advertisement and a public bid opening for the "North Basin Sanitary Sewer System Rehabilitation" project at 2:00 PM, February 23, 2017 at the Marshville Town Hall, Marshville, North Carolina.

WHEREAS; LKC Engineering, PLLC, Marshville's project consulting engineering firm has reviewed bids and recommends that the contract be awarded to Prism Contractors and Engineers, Inc. for the base bid amount of \$764,457.00.

WHEREAS; NCDEQ Clean Water State Revolving Fund will be used for construction of the project.

WHEREAS; Funding agency must approve construction contract documents executed by the contractor prior to releasing funds for project construction.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MARSHVILLE THAT:

Prism Contractors and Engineers, Inc. will be awarded the contract to construct "North Basin Sanitary Sewer System Rehabilitation" with the execution of contract documents by the Town and the issuance of a notice to proceed subject to approval of contract documents executed by the contractors by the funding agency.

Duly adopted April 3rd, 2017 upon motion made by Council Member Ronnie, Seconded by Council Member Bivens, and adopted by the following vote.

AYES 5 NOES 0 ABSTAINED 0

TOWN OF MARSHVILLE

By: Franklin D. Deese
Franklin D. Deese, Mayor

ATTEST

Tonya Johnson
Tonya Johnson, Town Clerk





Engineering
Landscape Architecture
Planning

March 3, 2017

Mr. Franklin D. Deese, Mayor
Town of Marshville
201 W. Main Street,
Marshville, NC 28103

Re: North Basin Sewer Rehabilitation
Recommendation of Award
Town of Marshville, Union County
LKC No.: Marsh-15.01.400

Mr. Deese:

Bids were received for the above referenced project at the Marshville Town Hall until 2:00 p.m., Thursday, February 23, 2017. The project included a Base Bid and one Additive Alternate. Three (3) bids were received with the base bids ranging from a low of \$764,457.00 to a high of \$1,049,245.00. The additive alternate bids ranged from a low of \$459,600.00 to a high of \$655,800.00. The low bid for both the base and alternate were submitted by Prism Contractors and Engineers, Inc. of Williamsburg, Va. The Bid Summary is attached.

The proposed project is funded by a Clean Water SRF loan through the NC Division of Water Infrastructure. The loan budget for the project totals \$790,925.00. Based on a review of submitted references, we recommend awarding the Base Bid scope of work to Prism Contractors and Engineers Inc. contingent on approval of contract documents by the funding agency. Upon Town concurrence and tentative award pending NCDEQ final review and Authorization to Award, we will complete all requirements of the contract documents and schedule a Notice to Proceed upon final contract execution.

If you should have any questions or comments, please do not hesitate in contacting this office.

Sincerely,
LKC ENGINEERING, PLLC

A handwritten signature in black ink, appearing to read 'Mark Lacy'.

Mark Lacy, P.E.
Enclosures

SUMMARY OF BID OPENING

Bid Opening - February 23, 2017 @ 2:00 p.m.

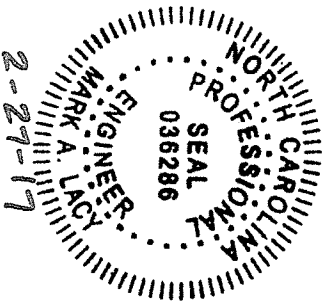
North Basin Sanitary Sewer System Rehabilitation

Town of Marshville

LKC Project No: Marsh-15.01

CONTRACTOR	ADDRESS	LICENSE NO.	Base Bid	Alternate #1
Prism Contractors	Williamsburg, VA	73479	\$764,457.00	\$456,600.00
Dellinger	Monroe, NC	5992	\$952,835.00	\$593,995.00
State Utility Contractors	Monroe, NC	17793	\$1,049,245.00	\$655,800.00

Mark A. Lacey
Reviewed and Certified as Presented Above



LKC

RESOLUTION
AUTHORIZING EXECUTION OF
A 12 MONTH LEASE
FOR THE PROPERTY AT
107 N. ELM STREET, MARSHVILLE

WHEREAS, the Town of Marshville owns a certain parcel of real estate that is not currently used by the town and is described as: The building located at 107 N. Elm Street, Marshville, NC 28103, and

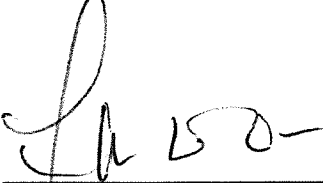
WHEREAS, NCGS 160A-272 authorizes the town to lease or rent such properties for such terms and upon such conditions as the Town Council may determine, and

WHEREAS, the Town Council of the Town of Marshville has determined the terms of a 12 month lease which include an annual lease amount of \$6,300.00 to be paid in twelve (12) equal monthly payments of five hundred twenty-five dollars and no cents (\$525.00) per month for the property located at 107 N. Elm Street, Marshville, NC 28103 and terms and payment amount has been deemed fair, adequate and reasonable to the Town of Marshville, and

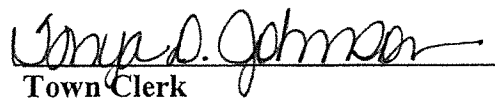
WHEREAS, the Town Council has determined that the above described property will not be needed by the Town for the term of the lease.

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Marshville that the attached lease agreement by and between the Town of Marshville and Babubhai R. Patel D/B/A Tobacco & Cigar is hereby authorized and may be executed by the Mayor.

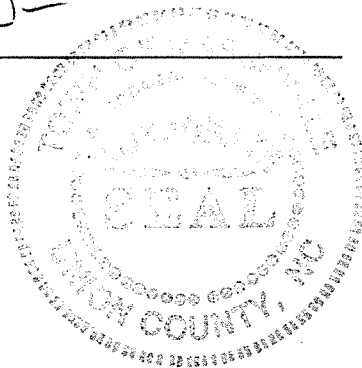
So resolved this the 3rd day of April, 2017.



Mayor



Town Clerk



STATE OF NORTH CAROLINA,
COUNTY OF UNION.

LEASE AGREEMENT

This Lease Agreement is made pursuant to Resolution of the Town Council of the Town of Marshville, by and between Town of Marshville, Lessor, and Babubhai R. Patel, D/B/A Tobacco & Cigar, Lessee, this the 3rd day of April 2017.

WITNESSETH:

That the Town Council has enacted a Resolution to lease the premises located at 107 N. Elm Street, Marshville, NC 28103 to the Lessee; and

Pursuant to that Resolution, the Town of Marshville does hereby let and lease to Babubhai R. Patel, D/B/A Tobacco & Cigar that property located at 107 N. Elm Street, Marshville, North Carolina.

TERM

The term of this lease is for one year, beginning April 15, 2017 and ending April 14, 2018 unless otherwise terminated as herein described, or as the law may otherwise provide.

LEASE PAYMENTS AND TERMS

The lease payment to be paid by the Lessee to the Lessor is \$525.00 per month for each month of the lease. Upon signing of the lease, Lessee shall pay one month's rent as security in addition to the first month's rent. Lessee shall make timely lease payments in the amount specified by the Town. Lease payments are due and payable on the first day of the first month following execution of the lease agreement. Lease payments are considered late if not received by the Town by the 10th day of each month. Any lease payment not received by the 10th day of the month in which it is due and payable to the Town shall be subject to a late fee equal to \$50.00. Any lease payment and late fee, as applicable, not received within 60 days of the date it is due is considered a delinquent debt. Any delinquent debt shall be subject to the Debt Setoff Program as authorized by NCGS Chapter 105 A. Lessee agrees to pay any required collection fee. Any delinquency in lease payments shall constitute a termination of lease and the Town may immediately pursue legal action to regain possession and remove Lessee from the property.

Further, Lessee agrees to provide to the Town sufficient form of identification, including Social Security Number, to positively establish identity. Lessee agrees that providing a Social Security Number is voluntary.

LIGHTS, HEAT, WATER, SEWERAGE, AND OTHER UTILITIES

During the term of this lease, the Lessee shall provide and pay for all light, heat, air conditioning, water and sewer, garbage, telephone, and all other utility charges upon said demised property.

INSURANCE

Lessee shall maintain General Liability Insurance in the amount of not less than one million dollars (\$1,000,000.00) for the full term of this lease. Lessee shall provide a certificate of insurance to the Town within fifteen (15) days of execution of this Lease Contract and annually thereafter during the existence of this Lease. Lessee is responsible for and shall pay for insurance on its contents.

TAXES

Lessee shall be responsible for and pay any taxes that may be assessed on its properties, if any, located on the premises.

LAWFUL USE AND NON-ASSIGNMENT

Lessee shall make no unlawful use of the premises and while using the premises, will not discriminate against any person or group of persons in violation of any Federal, State or Local law, regulation or Ordinance.

MAINTENANCE AND REPAIRS

Lessee accepts the property in its "as is" present condition and will maintain the property in substantially the same condition as when accepted, normal wear and use expected. Lessee shall be responsible and pay for normal "wear and tear" repairs, replacement and maintenance including, but not limited to: light bulbs and sockets, HVAC filters, faucets, water faucets, carpet, and painting. The Town shall be responsible and pay for structural and major mechanical component repairs not caused by tenant. Any structural changes to the premise or visible changes to the exterior or site require the prior written approval of Town.

SIGNAGE

Any permanent (more than one month) exterior signage to be erected on the premises by Lessee requires the prior written approval of Town.

INSPECTION

The Town reserves the right to reasonably inspect the premises at any time, with or without notice to Lessee. Lessee further agrees to promptly notify Town of any structural or mechanical failures on the premises.

ASSIGNMENT AND SUBLETTING

Lessee shall not assign this Lease or sublet any of the premises without the prior written approval of the Town.

NOTICE

All notices under this Lease Contract shall be sent to the following:

Town of Marshville
Attn: Town Manager
201 West Main Street
Marshville, NC 28103

IN WITNESS WHEREOF, the parties have caused these presents to be signed in duplicate originals, authority having been duly given by the Town Council of the Town of Marshville, and

TOWN OF MARSHVILLE,
Lessor

By: [Signature]

Title: Mayor

Date: 4/3/2017

Attest:

[Signature]
Tonya Johnson, Town Clerk

Lessee

By: [Signature]

BARU. R. PATEL

4-5-2017