



Town of Marshville Town Council Meeting

Monday, October 3, 2016, 7:00 PM
Marshville Town Hall

Regular Meeting Minutes

Present: Mayor Deese, Mayor Pro-Tem Morgan, Council Members Bivens, Carpenter, Rowell and Staton

Staff Present: Town Manager, Robyn Stuber; Clerk/Finance Officer, Tonya Johnson; Police Chief, Matt Tarlton; Park & Recreation Director, Eddie Mitchell; Tax Collector, Debbie Morton; Customer Service Specialist, Amy Griffin

Call to Order/Invocation/Pledge of Allegiance

The regular meeting of the Marshville Town Council was called to order at 7:00 pm by Mayor Frank Deese. Mayor Deese welcomed everyone in attendance. The invocation was given by Council Member Staton. The Pledge of Allegiance was given by everyone.

Adoption of Agenda for the Meeting

A motion to adopt the agenda as presented was made by Council Member Rowell. The motion was seconded by Council Member Staton. The motion carried with a unanimous vote.

Public Comment

Mr. Dennis Rape, of 1417 Crown Forest Lane, Monroe, NC, addressed the council regarding his candidacy for the Union County Board of Education, At-Large. Mr. Rape introduced himself as a retired school teacher with 15 plus years of classroom experience as well as a business owner. Mr. Rape emphasized that he cares about the children and the schools in Union County. He desires to make sure that teachers and students get what they need to succeed. Mr. Rape thanked the council for the opportunity to speak and stated that he would appreciate their vote.

Consent Agenda

A motion to adopt the consent agenda and the items thereon was made by Mayor Pro-Tem Morgan. The motion was seconded by Council Member Rowell and passed by unanimous vote.

Customer Service Specialist introduction

Town Manager, Dr. Stuber, introduced Amy Griffin as the new Customer Service Specialist. The council welcomed Mrs. Griffin.

Authorize voting delegate for the CityVision 2016 Business Meeting

Mayor Deese stated that a delegate must be appointed to vote on behalf of the Town of Marshville at the annual NCLM business meeting. Mayor Deese stated that he and Manager Stuber will be attending the conference this year. A motion was made by Council Member Rowell authorizing Mayor Deese to serve as the voting delegate for the Town of Marshville. The motion was seconded by Council Member Staton and passed by unanimous vote.

Discussion and action regarding requests for street closures

Chief Tarlton requested to close Main Street from Cross Street to White Street on Monday, October 31, 2016 from 5 pm to 9 pm for the annual Halloween on Main event.

Park & Recreation Director, Eddie Mitchell requested to close portions of Olive Branch Road and East Union Street on December 17, 2016 for a 5K run. It was determined that these roads are NCDOT roads and will also require permission from NCDOT. It was the consensus of the council to grant the street closure requests and to authorize Chief Tarlton to submit application to NCDOT requesting street closure for Olive Branch Road and East Union Street.

Discussion and possible action concerning Planning and Code Enforcement services

Mayor Deese reported that N-Focus Planning & Design, Inc. terminated its contract with the Town of Marshville effective September 30, 2016. Mayor Deese referenced a letter received from N-Focus notifying the town of such termination. Town Manager Stuber stated that she can come back to council at next month's meeting with service options and associated costs. It was the consensus of the council to have the manager present information at the November council meeting.

Set date for Annual Christmas Tree Lighting

A motion was made by Council Member Bivens and seconded by Council Member Staton to set Friday, December 2, 2016 at 6:30 pm as the date for the Annual Christmas Tree Lighting. The motion carried by unanimous vote.

Town Manager's Report

Town Manager Stuber thanked the council for the opportunity to serve the Town of Marshville. She stated that a department head meeting was already held.

Town Manager Stuber recognized the Marshville Police Department, sharing two thank you notes commending the department. She stated that Chief Tarlton and the officers are doing a good job and are getting out into the community. Officer Steven Fultz was recognized regarding a recent traffic stop whereby his actions resulted in positive social media posts. Mayor Deese and the members of the council commended Officer Fultz for a job well done.

Town Manager Stuber stated that Halloween on Main is set for Monday, October, 31, 2016 and sounds to be a fun evening.

Town Manager Stuber reported that the Parks and Recreation department has several events scheduled. She added that she and Park Director, Eddie Mitchell, are working together on ideas for the park property.

Town Manager Stuber reported that two candidates have been interviewed for the Public Works Director position.

Town Manager Stuber commented that the town's website needs a lot of work and she will be taking that on as a personal project. She added that she will be looking into social media presence and will work to develop a social media policy to bring to council.

Town Manager Stuber stated that the town needs a logo. She suggested a contest in order to get the public involved. The entries would be judged by the council.

Town Manager Stuber commended Tonya Johnson, Debbie Morton and Paula Beachum, the administrative staff. She stated that these ladies have been instrumental in helping her find her way these past weeks.

Town Manager Stuber reminded the council of the court date scheduled for Friday, October 7, 2016 at 10 am regarding the Union County Sewer dispute.

Mayor and Town Council Member Comments

Council Member Staton thanked Town Manager Stuber for taking time to meet with her. She also thanked the police department.

Mayor Pro-Tem Morgan echoed Council Member Staton's remarks. She expressed appreciation for having refreshments available this evening.

Council Member Bivens also thanked staff for the refreshments. Council Member Bivens pointed out that curb siding is needed along Carelock Drive. She also pointed out several streets in which potholes need to be repaired.

Council Member Carpenter reported that the latest CRTPO meeting was cancelled. Council Member Carpenter commented that she is pleased that the manager is going to work on the town's website. She stated that Officer Fultz diffused a situation and commended the police department for doing a good job. Council Member Carpenter thanked the clerk for helping to make her town email account accessible.

Council Member Rowell reported that the Boll Weevil event went well. He thanked the police department for their assistance.

Council Member Rowell invited the manager to a Marshville Chamber of Commerce meeting on Thursday, October 6, 2016 at 12 pm.

Council Member Rowell reported that the semi-annual cemetery cleanup will take place on October 15, 2016 from 9 am until 6 pm.

Council Member Rowell stated that he will have a tent set up for the elected officials during the Halloween on Main event. He informed the council members that they can donate candy for the trick-or-treaters. Council Member Rowell reported that the event will include face painting, pumpkin painting, a costume contest, and a hayride.

Town Manager Stuber asked to give an update regarding the town's ORC situation. She reported that Tommy Kost terminated his employment with the town on September 30, 2016. Mr. Kost was serving as ORC until such time that a Public Works Director can be hired. Manager Stuber reported that she has met with the Town of Wingate and the towns are going to enter into a temporary contract for ORC services.

Mayor Deese referenced the most recent invoice from Turrentine, the law firm handling the sewer lawsuit. Mayor Deese pointed out the need to work to trim down the legal expenses being incurred. Mayor Deese stated that the attorneys are very positive regarding the case against Union County.

Adjourn

Council Member Rowell made a motion to adjourn the meeting at 7:43 pm. The motion was seconded by Council Member Bivens and passed by unanimous vote.

These minutes approved this 7th day of November, 2016.

By: 

Franklin D. Deese, Mayor

ATTEST:



Tonya D. Johnson, Town Clerk

Town of Marshville

Public Comments Sign-Up Sheet

Regular Meeting

Date: , Please **print** your name, topic of discussion, and contact information for the record.

	PRINT NAME	ADDRESS	TOPIC OF DISCUSSION	PHONE #	EMAIL ADDRESS
1	Dennis Rape	1417 Cedars Forest	School Board	980 721-2917	dennisrape@aol.com
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TOWN OF MARSHVILLE
TAX RELEASES

The following is a release for taxation of 2004 taxes per General Statute-105-378.
Limitation on use of remedies. “(a) Use of Remedies Barred. – No county or municipality may maintain an action or procedure to enforce any remedy provided by law for the collection of taxes or the enforcement of any tax liens (whether the taxes or tax liens are evidenced by the original tax receipts, tax sales certificates, or otherwise) unless the action of procedure is instituted within 10 years from the date the taxes become due.

Taxes older than 10 years are as follows:

2004

Armfield Landys L. & S. McBride Heirs	18.24
Bradley Construction Services, Inc.	35.14
Covington, Castro Heirs	57.76
Crowder, John W. & Marie c/o Dennis Rorie	202.96
Harrill, Willie	18.24
J & R Lawn Care, Inc.	62.70
Jones, Shanda C.	73.39
King, Isiah	12.16
Marsh, Ricky	113.51
Maske, Vernon J. & wife Sondra	61.56
R.A. Thomas Gas Company	76.53
Rushing, Charlie & Kathleen Sarah	136.27
Setzer, Wade Hampton	18.56
Sims, Donald Lewis	4.22
Sturdivant, Elizabeth	15.20
Sturdivant, Elizabeth	18.24
Sturdivant, Lucy Heirs & Elizabeth	67.06
Taylor, Ricky Marsh	81.97
Taylor, Ricky Marsh	60.80
Torrance, D. K. & etals c/o Lola Good	22.80
Wardell, Josephine	18.24
Wardell, V. Heirs c/o Josephine Wardell	18.24
Watson, Betsy Simpson	69.74

2004 RELEASES	\$ 1,263.53
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For presentation at October 3, 2016 Town Council meeting.

**TOWN OF MARSHVILLE PROCLAMATION
RECOGNIZING OCTOBER 2016 AS
DOMESTIC VIOLENCE AWARENESS MONTH**

WHEREAS, domestic violence affects all Union County residents, and far too many people suffer abuse at the hands of a spouse, partner, parent, child, or sibling; these victims can be of any age, race, religion, or economic status and the resulting damage is inflicted not only on the victims, but their children, families, and communities; and

WHEREAS, domestic violence includes not only physical but also mental abuse, emotional abuse, financial abuse, sexual abuse, and isolation; and

WHEREAS, domestic violence is widespread, including one in three Americans who have witnessed an incident of domestic violence with an annual cost to US companies of \$3.5 billion in lost work time, increased health care costs, higher turnover, and lower productivity; and

WHEREAS, according to the North Carolina Coalition Against Domestic Violence, there have been 819 women, men, and children murdered as a result of domestic violence since January 1, 2002 in North Carolina; and

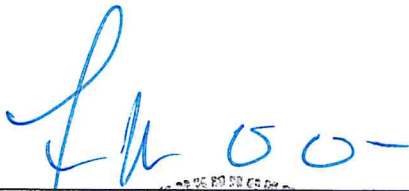
WHEREAS, according to the North Carolina Council for Women, domestic violence programs across the state responded to over 114,034 crisis calls and provided services to over 57,000 victims last year; and

WHEREAS, the key to prevention is education, community awareness, having zero tolerance for domestic violence, and requiring accountability by the abuser; and

WHEREAS, Union County recognizes the importance of having collaborations by multiple partners to promote social norms, policies and laws that support gender equity and foster intimate partnerships based on mutual respect, equality, and trust; and

NOW, THEREFORE, be it resolved that I, Franklin D. Deese, Mayor of the Town of Marshville, do hereby proclaim October 2016 as Domestic Violence Awareness Month and urge all citizens to support this observance. I further urge our citizens to increase their awareness and education of this destructive force which deeply affects a large number of families in our State each year and to become part of the efforts to stop violence in families.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the Town of Marshville to be affixed this the 3rd Day of October, 2016.



Franklin D. Deese, Mayor

Attest:



Tonya Johnson, Town Clerk

SEAL



2846d

[Print](#) | [Close Window](#)**Subject:** NCLM 2016 ANNUAL CONFERENCE - VOTING DELEGATES**From:** NCLM <notifications@cognitoforms.com>**Date:** Thu, Sep 29, 2016 10:24 am**To:** "tjohnson@marshville.org" <tjohnson@marshville.org>

NCLM

NCLM 2016 ANNUAL CONFERENCE - VOTING DELEGATES

Entry Details

MUNICIPALITY	Marshville
NAME OF AUTHORIZED VOTING DELEGATE	Franklin D. Deese
TITLE OF AUTHORIZED VOTING DELEGATE	Mayor
DO YOU WANT TO AUTHORIZE AN ALTERNATE VOTING DELEGATE?	No
NAME OF PERSON SUBMITTING	Tonya Johnson
TITLE OF PERSON SUBMITTING REQUEST	Town Clerk/Finance Officer
EMAIL OF PERSON SUBMITTING REQUEST	tjohnson@marshville.org

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Planning • Public Administration • Urban Design

September 15, 2016

TO: Town of Marshville
201 W. Main St.
Marshville, NC 28103

Attn: Mayor Franklin Deese
Councilman Gary Huntley
Councilman Jim Rowell
Councilman Margaret Bivens
Councilman Norma Carpenter
Councilman Virginia Morgan
Fern Shubert, Town Manager
Tonya Johnson, Town Clerk

RE: Termination of Agreement dated June 6th, 2016

This is to notify you that we have elected to terminate the above referenced agreement with the Town of Marshville effective September 30, 2016.

I want you to know how much we have appreciated the opportunity to serve you, the Town and the citizens of Marshville these past few years, and harbor no ill feelings.

My contact information appears below, should you have any questions.

Thank you for allowing the N-Focus Staff to serve the Town of Marshville.

Respectfully,

Patti Rader

Patti Rader, Manager


N-Focus Planning & Design, Inc.
313 South Main Street, Suite 110
Kannapolis, NC 28081
Tel: (704) 933-0772
www.nfocusplanning.org

TOWN OF MARSHVILLE

est. 1877

201 West Main Street • Marshville, NC 28103
Town Hall - 704.624.2515 • Town Fax - 704.624.0175
www.marshville.org

MEMORANDUM

TO: Marshville Town Council
FROM: Robyn Stuber, Ph.D., Assistant Town Manager 
DATE: September 27, 2016
RE: October Updates

First and foremost, I want to thank each of you for trusting me with your Town as we move forward into my interim position with the Town. I appreciate those that have taken time to meet with me prior to this meeting and look forward to discussing topics as we move forward.

I have reinstated Town department head meetings that will occur monthly, with an option to increase to bi-weekly should the need arise. This allows me to keep abreast of issues from our departments and keep the Council as up-to-date as possible. In doing so, I will be the point of communication between the staff and Council. I trust that this process will go smoothly and allow for smooth communication.

I would like to commend Chief Tarlton and the Marshville Police Department and share the praise they have received from Too Much Sylvia, the band that played during Friday's Boll Weevil Festival, as well as another card of recognition from the First Baptist Church. It is clear to me that the Marshville Police Department does a good job of community advocacy and maintains a good relationship with the Town's residents.

The Police Department will be holding its Halloween on Main on October 31, 2016 from 6-9pm. There will be pumpkins to paint, a face painting, trunk or treat, and a free hay ride available to all. Food and drinks will be provided at no cost to residents. Kate Clyde's Catered Creations will also run a costume contest. It looks to be a lot of fun for all.

In order to have this night run as smoothly as possible, we are asking Town Council approval to close Main Street from Cross to White Streets from 5-9pm to ensure the safety of those in attendance.

In terms of the Parks and Recreation Department, we look forward to continuing the Business Insider's lunches, the Senior lunches, and the Candlelight Dinners in the coming months. The

Christmas Lights ceremony is suggested to be Friday, December 2, 2016, which will need to be agreed upon by Town Council. There will also be an opportunity to have breakfast with Santa in December. We are working on formalizing ideas for our next steps with this department to expand our reach into the community.

As for Public Works, we are currently in the process of interviewing candidates to fill the Director position. We are looking at any and all qualified applicants and will update the Town Council on progress as it is being made. In the interim, we are looking at working with Wingate to allow for us to have proper certifications on a temporary basis.

The Town needs to improve their website, usage, and also social media presence. I will be the lead on this effort in the coming months. I will be putting together a social media policy for the Town Council to review and adopt. From there, I will create and monitor the Town's official social media websites. This will increase our visibility to many people who use the internet for all of their information. Additionally, I will be learning the specifications and design options we have as part of our website package and will be updating the website slowly but surely.

Along those lines, I feel we need a solid Town of Marshville logo. I have a suggestion to have a contest where residents of the Town can submit logo designs, the Town Council will pick their top 3, the designs will be updated via design software, and the public can vote on their favorite. I have run this by Small Town Main Street, but will work with them further on how we want to approach the Town logo – be it through a public contest or by other means.

As you now know, N-Focus Planning & Design has decided to terminate their contract with the Town of Marshville. The contract states that a 60 day notice is to be given, but the company chose to give us two weeks to prepare. I will be able to look over some of the planning work in the immediate future, but we will need to discuss how the Town Council wants to proceed, whether Marshville finds another consulting firm or looks at hiring someone, or numerous people, in-house to perform these functions.

On the whole, I look forward to our future working together. I have continued to be impressed with a lot of the talent the Town has in its staff. Lastly, I would like to share with you the most sincere appreciation for Tonya Johnson, Deborah Morton, and Paula Beachum, who have worked together and with me to ensure as smooth a transition as possible. They have been teaching me about on-going issues, both positive and negative, and are helping me to get my footing.