

118 E. Union Street, Marshville, NC 28103 | Town Hall:704.624.2515 | Fax:704.624.0175

Community Center Rental Application

This application must be received **three business** days before your event for review, processing and approval.

Today's Date: _____

Are you a: Town Resident Non-Resident Non Profit/Civic Organization

Applicant's Information:

Full Name: _____

Full Address: _____

Email Address: _____

Phone Number: _____

Provide a general description of your event:

Requested Time Length:

- 4 Hours 5 Hours 6 Hours 7 Hours
 8 Hours 9 Hours 10 Hours 11 Hours 12 Hours

Requested Date and Time: _____

Include set-up and clean-up time

- The applicant acknowledges receipt of the policies and requirements governing the use of the Town's Community Center and agrees that they will ensure compliance with them while they and their representatives are using the facilities. The Town of Marshville reserves the right to modify such rules as needed at any time. All applicants are to follow the instructions of the Town and its authorized representatives when utilizing Town facilities.
- Applicant assumes responsibility for any and all claims, damage, accidents arising out of his or her use of the facility, and further agrees to indemnify and hold harmless the Town of Marshville from any such actions and damages. The applicant understands and agrees that the Town of Marshville is not responsible for accident, injury or lost or damaged property resulting from the use of occupancy of any Town-owned property.

Name: _____

Date: _____